

# OFFICIAL GAZETTE



# GOVERNMENT OF GOA

## EXTRAORDINARY

### No. 2

### GOVERNMENT OF GOA

#### Department of Social Welfare

#### Notification

4-18-96/SWD(W&C Dev.)

The following draft rules which are proposed to be made under the Goa State Commission for Women Act, 1996 (Goa Act No. 10 of 1996), are hereby published as required by section 22 of the said Act, for information of the persons likely to be affected thereby and Notice is hereby given that the said draft rules will be taken into consideration by the Government on the expiry of 30 days from the date of publication of this Notification in the Official Gazette.

All objections and suggestions to the said draft rules may be forwarded to the Under Secretary, Department of Women and Child Development, Government of Goa, Secretariat Annexe, Goa Medical College (Old Campus), Panaji - Goa, before the expiry of 30 days from the date of publication of this Notification in the Official Gazette, so that they may be taken into consideration at the time of finalisation of the rules.

#### DRAFT RULES

In exercise of the powers conferred by section 22 read with section 4, 5, 6, 9, 15, 18, and 19 of the Goa State Commission for Women Act, 1996 (Act 10 of 1996), the Government of Goa hereby makes the following rules, namely:—

1. *Short title and commencement.*— (1) These rules may be called the Goa State Commission for Women Rules, 1997.

(2) They shall come into force from the date of their publication in the Official Gazette.

2. *Definitions.*— In these rules, unless the context otherwise requires,—

(i) "Act" means the Goa State Commission for Women Act, 1996 (Act 10 of 1996);

(ii) "Section" means a section of the Act.

(iii) Words and phrases used but not defined herein shall have the same meaning as assigned to them under the Act.

3. *Qualification of Chairperson of the Commission.*— The Chairperson of the Commission shall be a person who is,—

(i) a degree holder from any recognised University/Institution;

(ii) proficient in Konkani and Marathi; and

(iii) at least 40 years of age.

4. *Allowances and honorarium for the Chairperson and the members of the Commission.*— (1) The Chairperson of the Commission shall be paid an honorarium of Rs. 200/- per day per sitting and every member appointed on honorary basis shall be paid honorarium of Rs. 150/- per day per sitting.

(2) The Chairperson appointed on honorary basis shall be paid Rs. 1000/- per month as conveyance allowance and the members appointed on honorary basis shall be paid TA/DA as per the entitlement of Class I Government Officers.

(3) The Chairperson appointed on honorary basis shall be paid telephone allowance of Rs. 500/- per month. The members appointed on honorary basis shall be paid Rs. 250/- per month as telephone allowance.

5. *Allowances and powers of Member Secretary.*— (1) The Member Secretary to be nominated by the State Government

shall be on deputation under usual terms and conditions, who shall be a grade I Officer in the pay scale of Rs. 3000 - 4500.

(2) The Member Secretary shall discharge the duties as a Member Secretary on regular basis. He/She shall be eligible to draw the salary and allowances as per entitlement. The important administrative matters of the Commission shall be placed before the Member Secretary who may pass the general or specific orders on such matters. The Member Secretary shall be responsible for having the agenda prepared for each meeting of the Commission. The Member Secretary shall exercise all such administrative and financial powers in connection with day to day affairs of the Commission on par with such powers of the Head of a Government Department for all purposes such as FR, SR and Delegation of Financial Powers Rules.

(3) The Member-Secretary shall be the appointing and disciplinary authority in respect of all the staff of the Commission. For appointment/promotion of the staff of the Commission, the DSC/DPC shall consist of the following members:—

- |  |                 |
|--|-----------------|
| (1) Member Secretary   | ... Chairperson |
| (2) Dy. Director (Department of Women & Child Dev.)              | ... Member      |
| (3) Programme Officer, (Department of Women & Child Development) | ... Member      |

6. *The Appointment/Salaries/Allowances, etc. of the Staff of the Commission.*— (1) The salaries and allowances of the staff appointed for the office of the Commission shall be on par with those of other Government employees of respective category.

(2) The recruitment rules for the recruitment of staff for the office of the Commission shall be the same as are applicable to different categories as in other Government Departments. The Commission may appoint, the staff of various categories from other Government Departments on deputation basis and they shall be governed by general rules of deputation. The TA/DA shall be paid to staff of the Commission on par with other Government employees of the same category.

7. *Allowances/Honorarium to the Members of the Committee Appointed by the Commission.*— (1) The non-official members appointed by the Commission in any Committee, shall be entitled for sitting allowance of Rs. 150/- per day per sitting.

(2) In case of other tasks of Committee, as assigned by the Commission the concerned members shall be entitled for TA/DA as admissible for Grade I Government officers.

8. *Registration of registered Voluntary Organisation and Seeking their Assistance.*— The Commission shall include the name of registered voluntary organisation for women within the State of Goa in the register to be maintained by the Commission as per Form 'A' appended to these rules.

9. *Annual Statement of Accounts/Annual Report.*— The Commission shall prepare an annual statement of accounts and its annual report as per Form B and Form C respectively appended to these Rules. The annual report shall be submitted to the Government in the Form mentioned above in the month of April of the succeeding year.

FORM 'A'

(See rule 8)

**REGISTER FOR INCLUDING NAME OF REGISTERED VOLUNTARY ORGANISATION FOR WOMEN WITHIN THE STATE**

Sl. No.	Name of the registered Voluntary Organisation for women	Registration under the Societies Registration Act, 1860	Date of Registration under the Commission	Date of Cancellation of registration	Remarks
(1)	(2)	(3)	(4)	(5)	(6)

FORM — B

Appendix - A

ACCOUNTS OF THE GOA STATE COMMISSION FOR WOMEN

(See Rule-9)

RECEIPTS AND PAYMENT ACCOUNT OF THE GOA STATE COMMISSION FOR  
WOMEN FOR THE YEAR ENDING 31ST MARCH

(Rupees)

Receipt	Amount (year)	Payment	Amount (year)
OPENING BALANCE		A. Plan Expenditure	
(i) Cash in hand		I. Recurring	
(ii) Cash in Bank		(a) Establishment Charges	
Grant-in-aid from the Government		1. Salaries (Chairperson & Members of the Commission including Honorarium & allowances to co-opted Members)	
(i) Plan		2. Salaries (Officers & Establishment)	
Recurring		3. Wages	
Non-recurring		4. Payment for professional and special services.	
(ii) Non-plan		5. Travel Expenses	
Recurring		15. Other Charges	
Non-recurring		16. Litigation	
A. Plan		(C) Provident Fund/Other Contributions	
(i) Recurring		1. Pensions & Gratuities (including Commutation of pension and DSPC)	
Investments		2. Contribution CPF	
(i) Face value of investments encashed		3. Deposit Linked Insurance Scheme	
(ii) Interest on investments		4. Interest on CPF	
(iii) Interest on Bank Account and short terms Deposits		5. CPF Advance/Withdrawal/Final Payment	
(3) Recovery of Contingent Advances		6. Investment of CPF Balances	
(i) Advances to CPWD		7. Interest on GPF	
(ii) Advances to DGS&D		8. GPF Advance/Withdrawal/Final Payment	
(iii) Advances to Suppliers		9. Investment of GPF Balances	
(iv) Other Advances.		10. Investment of Balances of Group Insurance	
(4) Other Deposits		11. Payment to GIC for Insurance Cover	
(i) Security Deposits		(d) Assistance to Other Organisations	
(ii) Earnest Money Deposit		1. Special Studies	
(C) Remittance Receipts		2. Promotion and Educational Research	
(i) GPF/CPF etc. recoveries from deputationists.		b) Other Establishment Charges	
(ii) Licence Fee		1. Office Expenses	
(iii) Income Tax		2. Rent, Rates and Taxes	
(iv) Central Govt. Health Scheme		3. Publications	
(v) Postal Life Insurance		4. Advertisement & Publicity	
(vi) Central Govt. Employee's Group Insurance Scheme		5. Hospitality Expenses	
(ii) Non-recurring		6. Minor Works	
(B) Non-plan			
(i) Recurring			
(ii) Non-recurring			
(a) Revenue Receipts			
Other Receipts			
(i) Miscellaneous Receipts			
(ii) Fees if any, charged by the Commission			
(iii) Sale of publications			

Receipt	Amount (year)	Payment	Amount (year)
B/F		B/F	
(b) Debt/Deposit Receipts Provident Fund/ /Other Contributions.		7. Furniture and Fixtures	
(1) General Provident Fund		8. Machinery & Equipment	
(a) Subscription		9. Motor Vehicles	
(b) Recovery of Advance		10. Maintenance of Vehicles	
(c) Interest		11. Petrol, Oil and Lubricants	
(2) Contributory Provident Fund		12. Conference & Seminars	
(a) Subscription		13. Telephone Charges	
(b) Recovery of Advance		e) Investments.	
(c) Contribution		(1) Investments	
(d) Interest		f) Contingent Advances	
(3) Group Insurance Scheme		(1) Advance to CPWD	
(a) Insurance Fund		(2) Advance to DGS&D	
(b) Savings Fund		(3) Advances to Suppliers	
Recovery of Advances		(4) Other Advances	
(i) House Building Advance		g) Advances to Staff	
(ii) Motor Car Advance		(1) House Building Advances	
(iii) Other Motor Conveyance Advance		(2) Motor Car Advance	
(iv) Other Advances		(3) Other Motor Conveyance Advance	
		(4) Other Advance	
		h) Other Adjustments (Remittances)	
		(1) GPF etc. recoveries of deputationists	
		(2) Licence Fee	
		(3) Income tax.	
		(4) Central Govt. Health Scheme	
		(5) Postal Life Insurance	
		(6) CGEGIS/CGEIS	
		A. II. Non-recurring	
		(a) Other Establishment Charges	
		(1) Major Works	
		(2) Furniture & Fixture	
		(3) Machinery & Equipment	
		(4) Motor Vehicles	
		(5) Publications	
		(b) Deposits	
		(1) Security Deposits	
		(2) Earnest Money Deposits	
		B. Non-Plan Expenditure	
		(1) Recurring	
		(2) Non-recurring	
		C. Closing Cash Balance	
		(1) Cash in Hand	
		(2) Cash in Bank	

GOA STATE COMMISSION FOR WOMEN INCOME AND EXPENDITURE ACCOUNTS  
FOR THE YEAR ENDED 31ST MARCH

Expenditure	Amount (year)	Income	Amount (year)
Plan		Plan	
Recurring			
Establishment Charges		A. By Grant-in-Aid from Deptt. of Women and Child Development, Ministry of Human Resources Development.	
(1) Salaries (Chairperson and Members of the Commission including Honorarium and Allowances to co-opted Members).		Less: Amount of Grant-in-aid capitalised.	
(2) Salaries (Officers and Establishment)		B. Receipt on account of Interest.	
(3) Wages		(i) Interest on Investment	
(4) Payment for Professional and Special Services		(ii) Interest on bank account and short term deposits.	
(5) Travel Expenses		C. Other Receipts	
(b) Other Establishment Charges.		(i) Miscellaneous Receipts	
(1) Office Expenses		(ii) Fees, if any, charged by the Commission	
(2) Rent, Rates and taxes		(iii) Sale of Publications	
(3) Advertisement & Publicity			
(4) Hospitality Expenses		Non-plan	
(5) Publications		Excess of Expenditure over Income	
(6) Minor Works			
(7) Furniture & Fixtures			
(8) Machinery & Equipment			
(9) Motor Vehicles			
(10) Maintenance of vehicles			
(11) Petrol, Oil & Lubricants			
(12) Conference & Seminars			
(13) Telephone Charges			
(14) Other Charges			
(15) Litigation			
c) Provident Fund & Other Contributions.			
1. Pensions and gratuities (including Commuted value of Pension & LSPC)			
2. Contribution to CPF			
3. Deposit Linked Insurance Scheme			
4. Interest on CPF			
5. Interest on GPF			
6. Group Insurance Scheme			
(a) Insurance Fund			
(b) Savings Fund			
d) Assistance to other organisations.			
1. Special Studies			
2. Promotional and Educational Research			
II. Non-Plan			
Recurring			
Excess of Income over expenditure			

## GOA STATE COMMISSION FOR WOMEN BALANCE SHEET AS ON 31ST MARCH

Appendix — C  
Balance Sheet

Liabilities	Amount (Plan) (year)	Assets	Amount (Plan) (year)
1. CAPITAL FUND		I. Land and Buildings.	
Balance as per last		a. Cost of land	
Balance Sheet		b. Cost of Construction of buildings.	
Excess of Income over		Opening Balance	
Expenditure		Addition during the year	
Grant-in-aid for capital assets		II. Furniture and Fixture	
Amounts capitalised during previous years		Opening Balance	
Grant-in-aid capitalised during the year		Additions during the year	
Gifts and Donations		Less: Written off during year	
Less: Value of Assets written off		Closing Balance	
Closing Balance		III. Machinery & Equipment	
2. Non-Commission Liabilities.		Opening Balance	
a. Central Govt. Employees Group		Additons during the year	
Insurance Scheme		Less: Written off during the year.	
Opening Balance		IV. Vehicles	
Additions during the year		Opening Balance	
Paid during the year		Additions during the year	
Closing Balance		Less: Written off during the-year	
b. Licence Fee		Closing Balance	
Opening Balance		V. Publications	
Additions during the year		Opening Balance	
Paid during the year		Additions during the year	
Closing Balance		Less: Sale of Publications during the year (including complementary copies)	
(c) C. G. H. S.		Closing Balance	
Opening Balance		VI. Gifted/Donated Assets	
Additions during the year		Opening Balance	
Paid during the year		Receipts during the year	
Closing Balance		Less: Written off during the year	
(d) GPF/C. P. Fund		Closing Balance	
Opening Balance		VII. Contingent Advances	
Additions during the year		(a) Advances to CPWD	
Less: Amount paid during the year		Opening Balance	
Closing Balance		Add: Paid during the year	
(e) Income Tax.		Less: Adjusted during the year	
Opening Balance		Closing Balance	
Recovered during the year		(b) Advances to DGS&D	
Less: Remitted during the year		Opening Balance	
Closing Balance		Add: Paid during the year	
Postal Life Insurance		Less: Adjusted during the year	
Opening Balance		Closing Balance	
Recovered during the year		(c) Advances to suppliers	
Less: Paid during the year		Opening Balance	
Closing Balance		Add: Paid during the year	
5. Security Deposits		Less: Adjusted during the year	
Opening Balance		Closing Balance	
Received during the year		(d) Other Advances	
Less: Paid/refunded during the year		Opening Balance	
Closing Balance		Add: Paid during the year	
		Less: Adjusted during the year	
		Closing Balance	

Liabilities	Amount (Plan) (year)	Assets	Amount (Plan) (year)
<p>B/F</p> <p>3. Commission's CPF Account</p> <p>Opening Balance</p> <p>Subscription</p> <p>Recovery of Advance</p> <p>Contribution to CPF</p> <p>Interest of CPF Balance</p> <p>Less: Advance/Withdrawal</p> <p>Final Payment</p> <p>Closing Balance</p> <p>4. Commission's GPF Account</p> <p>Opening Balance</p> <p>Subscription</p> <p>Recovery of Advance</p> <p>Interest on GPF</p> <p>Less: Advance/Withdrawal</p> <p>Final Payment</p> <p>Closing Balance</p> <p>5. Group Insurance Scheme</p> <p>Opening Balance</p> <p>Subscription</p> <p>Closing Balance</p> <p>Earnest Money Deposits</p> <p>Opening Balance</p> <p>Received during the year</p> <p>Less: Paid/refunded during the year</p> <p>Closing Balance</p>		<p>B/F</p> <p>VIII. Deposits</p> <p>(a) Security Deposit</p> <p>Opening Balance</p> <p>Add: Deposit made during the year</p> <p>Less: Deposit received back</p> <p>Closing Balance</p> <p>X. Advance to Staff</p> <p>(a) House Building Advance</p> <p>Opening Balance</p> <p>Add: Paid during the year</p> <p>Less: Recovered during the year</p> <p>Closing Balance</p> <p>(b) Motor Car Advance</p> <p>Opening Balance</p> <p>Add: Paid during the year</p> <p>Less: Recovered during the year</p> <p>Closing Balance.</p> <p>IX. Provident Funds</p> <p>(a) C. P. Fund (Investments)</p> <p>Opening Balance</p> <p>Add: Invested during the year</p> <p>Less: Investment Encashed</p> <p>Amount of Balance in Cash</p> <p>Closing Balance</p> <p>(b) G. P. Fund (Investments)</p> <p>Opening Balance</p> <p>Add: Invested during the year</p> <p>Less: Invested Enchashed</p> <p>Amount of Balance in Cash</p> <p>Closing Balance</p> <p>(c) Group Insurance Scheme</p> <p>Opening Balance</p> <p>Add: Invested during the year</p> <p>Less: Investments Enchashed</p> <p>Amount of Balance in Cash</p> <p>Closing Balance</p> <p>(c) Other Motor Conveyance Advance</p> <p>Opening Balance</p> <p>Add: Paid during the year</p> <p>Less: Recovered during the year</p> <p>Closing Balance</p> <p>(d) Other Avances</p> <p>Opening Balance</p> <p>Add: Paid during the year</p> <p>Less: Recoverd during the year</p> <p>Closing Balance</p> <p>XI. Sundry debtors (with details)</p> <p>Opening Balance</p> <p>Add: Paid during the year</p> <p>Less: Recovered during the year</p> <p>Closing Balance</p> <p>Closing Balance</p> <p>1. Cash in Hand</p> <p>2. Cash in Bank</p>	

Sd/-

Member Secretary, Goa State Commission for Backward Classes

## Appendix — B

## Notification

FORM — C

13/1/97-SWD

## ANNUAL REPORT

(Year

(See rule - 9)

- Read: 1. Government order No. 13/3/84-LAWD/OBC dated 12-6-1987 and 9-7-1987.
2. Government of India, Ministry of Welfare Resolution No. 12011/44/96-BCC dated 6-12-1996 published in the Gazette of India No. 210 dated 11-12-1996.

## GOA STATE COMMISSION FOR WOMEN

The Government of Goa, after taking into account the Resolution cited above issued by the Government of India, Ministry of Welfare on the recommendations of the National Commission for Backward Classes, have decided to notify inclusion of the below mentioned Communities in the State list of O. B. Cs with immediate effect.

- (1) Preface
- (2) Contents
- (3) Reports on the activities
  - (i) Completed
  - (ii) In progress
  - (iii) Proposed
- (4) Reports on the analysis of findings or the research/investigation / survey, if any
- (5) Any other relevant information

1. Dhobi, Rajak, Madval (Including Christian Dhobies).
2. Nhavi, Nai, Nabhik, Napit, Mahalo.
3. Koli, Kharvi (including Christian Kharvi).
4. Nathjogi.
5. Gosavi.

By order and in the name of the Governor of Goa.

By order and in the name of the Governor of Goa.

*E. Silveira*, Under Secretary ( Social Welfare).*E. Silveira*, Under Secretary (Social Welfare).

Panaji, 3rd March, 1997.

Panaji, 3rd March, 1997.