



GOVERNMENT OF GOA

# CITIZEN'S CHARTER

**DIRECTORATE OF WOMEN AND CHILD  
DEVELOPMENT (DW&CD)  
PANAJI- GOA**

**ADDRESS :** Old Education Department Bldg.,  
2<sup>nd</sup> Floor, 18th June Road,  
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**SHRI. VISHWAJIT RANE**

**Hon'ble Minister for Women & Child Development,**

Government of Goa

Office No. (0832) 2419841

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**SHRI. Y. V. V. J. RAJASEKHAR, IAS**

**Secretary, Women & Child**

**Development,**

Government of Goa,

**SMT. DEEPALI NAIK**

**Director**

**Directorate of Women & Child Development,**

Government of Goa,

Office No. (0832) 2235308 / 2426112

Fax No. 2424238

## *OUR VISION*

Empowered women living with dignity & contributing equal partners in developments in an environment free from violence & discrimination and well nurtured children with full opportunities for growth & development in Safe & Protective Environment.

## *OUR MISSION*

### *MISSION for WOMEN*

Promoting social and economic empowerment of women through policies and programs creating awareness about the rights and facilitating institutional and legislative support for enabling them to realize the human rights to develop to their full potential.

### *MISSION for CHILDREN*

Ensuring Development, Care and Protection of Children through policies and programs spreading awareness about the rights and facilitating access to learning, nurturing institutional and legislative support for enabling them to grow and develop to their full potential.

# LIST OF OFFICERS AND CONTACT NUMBERS

## HEAD OFFICE

Old Education Department Bldg., 2<sup>nd</sup> Floor, 18<sup>th</sup> June Road,  
Panaji – Goa403 001

Sr. No	Name & Designation	Phone No.	
		Mobile	Office
1.	Smt. Deepali D. Naik <b>Director</b>	9823945717	2235308/2426112 Fax: - 2424238 Email-ID :dir-wcd.goa@nic.in
2.	Smt. Sangeeta M. Porob <b>Jt. Director I.C.D.S</b>	9822686112	-do -
3.	Smt. Jyoti Desai <b>Dy. Director (Admn)</b>	9823143925	-do -
4.	<b>Dy. Director (Child Welfare)</b>	2235308/2426112	-do -
5.	<b>Programme Officer</b> North Goa District	2235308/2426112	-do-
6.	Smt. Premila Fernandes e Braganza <b>Probation Officer</b> <b>(Addl. Charge)</b>	2235308/2426112	- do -
7.	Kum. Sweta Alias Sonam Govind Parulekar <b>Social Welfare Officer</b> <b>(Addl. Charge)</b>	2235308/2426112	-do-
8.	Shri Zipro K. Gawas <b>Asst. Accounts Officer</b>	9421151584	- do -

**LIST OF OFFICERS AT THE SUB-OFFICES AND THEIR  
CONTACT NOS.**

<b>Sr. No</b>	<b>Name &amp; Designation</b>	<b>Office</b>	<b>Address</b>	<b>Phone No.</b>
1.	Shri. Avit S. Naik <b>Dy. Director (Addl. Charge)</b>	Apna Ghar	Apna Ghar, Mercedes, Tiswadi-Goa	2445030
2.	Smt. Lynette Viegas <b>Programme Officer</b> South Goa District	South District Cell, South Goa	‘A’ Wing, 4 <sup>th</sup> Floor, Old Collectorate Building, Margao- Goa	2705050
3.	Smt. Sumedha Belokar <b>Supdt-Cum-Probation Officer</b>	Apna Ghar	Apna Ghar, Mercedes, Tiswadi-Goa	2445030
4.	Smt. Premila Fernandes e Braganza <b>Superintendent</b>	Protective Home- Cum-Reception Centre	Davarnem, Merces-Goa.	2446655

## LIST OF OFFICERS AT AUTONOMOUS BODIES AND THEIR CONTACT NOS

Sr. No	Name & Designation	Office	Address	Office Tel./Fax
1.	Ms.Sayonara Telles-Laad <b>President</b>	Children's Court for the State of Goa.	Shrama Shakti Bhavan, Patto, 1 <sup>st</sup> floor, Panaji- Goa.	2437748
2.	Dr. Vidhya Veku Gaude <b>Chairperson</b> Mrs. Shaila D'Souza <b>Member</b> Mrs. Lawanya Shetye <b>Member</b> Mrs. Ketki Parob Gadekar <b>Member</b> Dr. Pritha Mallya <b>Member</b> Dr. Sheela Gupte <b>Member</b> Ms. Kishori Mandrekar <b>Member</b> Ms. Alina Saldanha, <b>Member</b> Smt. Sangeeta Naik <b>Member Secretary</b>	Goa State Commission for Women	Junta House, 3 <sup>rd</sup> Lift, 4 <sup>th</sup> Floor, 18 <sup>th</sup> June Road, Panaji	2421080
3.	Mr. Peter Borges, <b>Chairperson</b> Ms. Pradnya N. Desai, <b>Member</b> Ms. Vaibhavi D. Gavade, <b>Member</b> Dr.(Mrs.) Anita S. Tilve, <b>Member</b> Smt. Neelam R. Naik, <b>Member</b> Mr. Balaji S. Mayekar, <b>Member</b> Ms. Rekha D.D'Silva, <b>Member</b>	Goa State Commission for Protection of Child Rights	D-7-A, Ground floor, Government Quarters, Opp. Directorate of Fire & Emergency Services, St.Inez, Panaji Goa	2421870
4.	Judicial Magistrate of the First Class, <b>Principal Magistrate</b> Surendra Shenvi Kerkar, <b>Member</b> Melinda Conceicao D'Souza, <b>Member</b>	Juvenile Justice Board (North)	ApnaGhar, Mercedes-Goa.	2904014

5.	Judicial Magistrate of the First Class, <b>Principal Magistrate</b> Milly Andrade, <b>Member</b> Advin Nikhu Barreto, <b>Member</b>	Juvenile Justice Board (South)	ApnaGhar, Mercedes Goa.	2904014
6.	Mrs. Esther Roe Torres, <b>Chairperson</b> Snehal Sameer Salgaonkar, <b>Member</b> Andrea Pereira, <b>Member</b> Chandru alias Chandan Gajanan Naik, <b>Member</b> Smita Sanjay Patil, <b>Member</b>	Child Welfare Committee (North)	Apna Ghar, Mercedes Goa.	2904015
7.	Amruta Abhay Kamat, <b>Chairperson</b> Roselle Maria Figueiredo Solomon, <b>Member</b> Rejitha Rajan, <b>Member</b> Sanjiwani Mahesh Dessai, <b>Member</b> Viren @ Suren Ulhas Shenvi Bhende, <b>Member</b>	Child Welfare Committee (South)	ApnaGhar, Mercedes Goa.	2904015

## LIST OF OFFICERS AT TALUKA WCD BLOCK OFFICE

SR. NO.	NAME/ DESIGNATION	ADDRESS	CONTACT NO.	NO. OF ANGANWADI CENTRES
1.	Smt. Maria Eva Almeida <b>Child Development Project Officer – Bardez Block Office</b>	Mapusa Market Subyard Bldg., 1 <sup>st</sup> floor, Mapusa, Bardez-Goa	2262963	145
2.	Kum. Sweta Alias Sonam Govind Parulekar <b>Child Development Project Officer- Bicholim Block Office</b>	Govt. Multi-purpose Bldg., Right wings, Near Police Station, Bicholim-Goa.	2362179	106
3.	Smt. Chaya Kadkade @ Melchior <b>Child Development Project Officer- Tiswadi Block Office</b>	Junta House, 1 <sup>st</sup> lift, 1 <sup>st</sup> floor, Panaji-Goa	2222562	109
4.	Smt. Pratibha Malik <b>Child Development Project Officer- Pernem Block Office</b>	Govt. Office Complex, Pernem-Goa	2201253	74
5.	Smt. Swati Suresh Prabhu <b>Child Development Project Officer-Ponda Block Office</b>	Govt. Building Nr. Municipal Garden, Ponda-Goa	2313028	167
6.	Smt. Gauri Uddesh Parob <b>Child Development Project Officer- Quepem Block Office</b>	Govt. Collectorate Bldg., Quepem-Goa 403	2662251	83
7.	Smt. Sita Rebello <b>Child Development Project Officer-Salcete Block Office</b>	Old Collectorate Building, 4 <sup>th</sup> Floor, Margao	2714083	177
8.	Smt. Shaila Naik (Addl. Charge) <b>Child Development Project Officer-Sanguem Block Office</b>	Sanguem V.K.S.S. Society, next to Muslim Masjid, Sanguem.	2604226	52
9.	Smt. Chaya Kadkade @ Melchior (Addl. Charge) <b>Child Development Project Officer-Sattari Block Office</b>	Govt. Office Complex, Valpoi, Sattari.	2374235	106
10.	Smt. Ashanka Naik Gaonkar <b>Child Development Project Officer-Canacona Block Office</b>	Govt. Complex, Canacona Goa	2643330	83
11.	Smt. Pushpalata Kaskar <b>Child Development Project Officer-Mormugao Block Office</b>	Bhatkalkar Building, 2 <sup>nd</sup> floor, behind SBI Bank, Mormugao Vasco-Goa.	2518061	114
12.	Smt. Shaila Naik <b>Child Development Project Officer-Dharbandora Block Office</b>	‘A’ Type Quarters, Primary Health Centre, Pilliem Dharbandora	2348219	41



**LIST OF REGSITERED CHILD CARE HOMES REGISTERED  
UNDER THE JUVENILE JUSTICE (CARE & PROTECTION OF  
CHILDRENS ACT) IN NORTH & SOUTH GOA.**

List of Child Care Institutions in North District				
Sr No	Name of Home	Address of the Home	Taluka	Contact Details of the Home
1	House of Kathleen	House of Kathleen, Bairo Alto, Assagao, Bardez-Goa, 40307.	Bardez	0832-2268630
2	Hamara School	D-14, Govt. Quarters Complex, St. Inez, Panaji-Goa, 403001	Tiswadi	0832-2225350
3	Rainbow House	Rainbow House, Bairo Alto, Assagao, Bardez-Goa, 40307	Bardez	0832-2268640
4	Noven Jeevit Trust	Tim Villa, H.No 208/B, Vasudha Colony Lae 1, Alto- St.Cruz Goa.	Tiswadi	9960276547/9657793567
5	Ashadeep (DayCare)	Ashadeep, Opposite Hotel Fidalgo, 3rd Floor, Akborally Building, 18th June Road, Panaji-Goa 403001	Tiswadi	0832-2232055
6	St. Frnaxis Xavier's Training Centre	Centre for the differently abled, Kadamba Road, Old Goa	Tiswadi	0832-2284838/2285743
7	St. Joseph's Boys Home	Tivai Vaddo, Calangute, Bardez Goa, 403516	Bardez	0832-2276138
8	National Association for the Blind	National Association for the Blind, Goa State Branch, IInd Bairo, Behind Vrundavan Hospita, Santa Cruz, Tiswadi- Goa, 403005	Tiswadi	0832-2445114/9552553163
9	Roshni Nilaya	Roshni Nilaya, Near Revora Church, Revora-Goa, 403513	Bardez	0832-2211020

10	Shekinah House	Shekinah House, Vol Vaddo, Assagao, Bardez-Goa, 403507	Bardez	0832-6513295
11	Rebekah's Enclave	Rebekah's Enclave, H. No. 206/1, Vasudha Colony, Opp. Dias Caterers, Alto-Santa Cruz, P.O Bambolim,Goa	Tiswadi	9822589808
12	Navajyothi Rehabilitation Centre	Sisters Adoreres,Navajyothi Rehabilitation Centre, H.No.1480.Madel Tivim, Bardez Goa-403502	Bardez	0832-2298209
13	Daniel's Enclave	Daniel's Enclave, H.No. 1056,, Premeiro Bairo, Santa Cruz, Panaji-Goa	Tiswadi	9822589808
14	Joshua's Enclave	Joshua's Enclave, H.No. 1361, Bondir, Santa Cruz, Panaji-Goa	Tiswadi	9822589808
15	House of Norma	House of Norma, Valle Vaddo, Assagao, Bardez Goa, 403507	Bardez	7028235988
16	Obra De Protecao A Muller (Caritas Goa)	Near Ganpati Temple, Nachinola, Bardez-Goa	Bardez	0832-2293433
17	Asro- Caritas	H.No 8110,ASRO Community CareCentre for Childrn with HIV/AIDS,Damedem, Tivim, Bardez Goa,403526	Bardez	9922094698
18	Centre of Goa Velha	Institute of Public Assistance, Provedoria, Dando , Goa Velha	Tiswadi	0832-2217451
19	Centre of Candolim	Centre of Candolim, Institute of Public Assistance, Provedoria, Pinto's Waddo, Candolim, Bardez Goa, 403515	Bardez	0832-2914557
20	Victory House	Victory House, Cotula Vaddo, Saligao Goa, 403511	Bardez	7028236698

21	Apna Ghar, Children's Home for Boy's	Apna Ghar, Mercedes Tiswadi Goa	Tiswadi	0832-2445030
22	Apna Ghar, Children's Home for Girl's	Apna Ghar, Mercedes Tiswadi Goa	Tiswadi	0832-2445030
23	Apna Ghar, Observation Home for Boy's	Apna Ghar, Mercedes Tiswadi Goa	Tiswadi	0832-2445030
24	Apna Ghar, Observation Home for Girl's	Apna Ghar, Mercedes Tiswadi Goa	Tiswadi	0832-2445030
25	Apna Ghar, Special Home for Boy's	Apna Ghar, Mercedes Tiswadi Goa	Tiswadi	0832-2445030
26	Apna Ghar, Special Home for Girl's	Apna Ghar, Mercedes Tiswadi Goa	Tiswadi	0832-2445030
27	Ish Kripa Sadan	Ish Kripa Sadan , Perreira Vaddo, Siolim, Bardez-Goa	Bardez	0832-2272157
28	Little Angels Home	H. No. 566, Bautona Chora, Tiswadi - Goa	Tiswadi	9075188758
29	St. Elizabeth's Convent	Balika Bhavan, St. Elizabeth's Convent, Pomburpa, P.O., Carona, Bardez Goa.	Bardez	0832-2295218
30	Little Acorns	2nd Floor, Relin Apartments, Opp Royal foods, Near Centurion Bank, Calangute-Goa	Bardez	0832-2275997
31	St. Alex Orphanage	Calangute, Bardez-Goa	Bardez	9763815681/9604274921

32	Sr. Christobel's Trust, Mother Teresa's Roses	H.No. 546, Mudda Vaddo, Parra, Bardez-Goa	Bardez	0832-2409400
33	Balika Kalyan Ashram	Muddizar, Assagao-bardez Road, Anjuna, Bardez-Goa	Bardez	8805509061/9049421024
34	Peace Haven	Peace Haven, Home & School for Mentally Challenged Children, Caranzalem Tiswadi Goa.	Tiswadi	08322464870/ 08322461135
35	Margeret Bosco Bal Sonvastha	6 Gandhyar, Paliem, Ucassaim, Bardez-Goa	Bardez	0832-2261200
36	Matruchhaya Balika Kalyan Ashram	9/243, HB Colony, Ganeshpuri, MCL, Mapusa Bardez Goa	Bardez	9822128575

**List of Child Care Institutions in South District**

<b>Sr No</b>	<b>Name of Home</b>	<b>Address of the Home</b>	<b>Tiswadi</b>	<b>Contact Details of the Home</b>
1	Bigfoot Trust, Valentina's Little Heaven	Bigfoot Trust, Valentina's Little Heaven,H.No.19, Vanelim Pequeno-Colva,Salcete-Goa, 403708	Salcete	0832-2788433/
2	Don Bosco Agro-Ed Complex	Don Bosco Farmers Rehabilitation Society, Sulcorna, Pirla, Quepem-Goa, 403705	Quepem	9767585906
3	Navjyothi Rehabilitation Centre, Sister Adorer's	Navjyothi Rehabilitation Centre, Casa Sacramento, B.O. Cansaulim, Velsao-Goa	Mormugao	0832-2755598
4	Stepping Stone	Stepping Stone,390 Pajifond, Behind the Mosque, Margao-Goa,403601	Salcete	0832- 2735736
5	Seva Sankalp	Seva Sankalp Kanya Vasatigraha Pedem Loliem, Canacona-Goa, 403728	Canacona	0832-2640490
6	Shri. DamodarVidyaprasarak Saunsta, Damodar Boy's Hostel	Damodar Boy's Hostel, Loliem, Canacona-Goa	Canacona	8766704659
7	Lar de Santa Terezinha	Lar de Santa Terezinha, H.No. 236, Pajifond, Margao-Goa, 403601	Salcete	2734692
8	Lokvishwas Pratishthan, School for Handicapped	Kapileshwari Dhavali, Ponda-Goa	Ponda	0832-2314894

9	Shri. Durgamata Vidhyarthi Vasatigruha	NetrolimSanguem Goa, 403704	Sanguem	0832-2608226
10	Shree Parshuram Vidhyarthi Vasatigruh,Paigin	Tale Paigin, Canacona-Goa	Canacona	0832-2641043
11	Matruchhaya Bal Kalyan Ashram	Opp Mahalaxmi Temple, Talauli Ponda Goa	Ponda	0832-2325131
12	Matruchhaya	Matruchhaya, Shree Shantadurga Prasad, Dhavali, Kavale, Ponda- Goa, 403401	Ponda	08322312152 /2313142
13	Aasara	H.No 234, Opposite Correa Afonso Hospital Pulwado, Benaolim-Salcete Goa	Salcete	2779294/ 7743999226
14	Shri Mataji Mandir Vidhyarthi Vasatigruha	Tembewada, Canacona-Goa, 403702	Canacona	0832-2643379/ 2644986
15	Aashiyana Children's Home	Aashiyana Children's Home, plot No 2 & 3/ 143 Gadegal, Zari, Birla- Goa	Mormugao	0832-2555233
16	Matruchaya Balika Kalyan Ashram,	Balika Kalyan Ashram, Vasant Vishwa Amrut nagar,Gogol Margao- Goa,	Salcete	8888407898 / 0832-2724075
17	Sr. Christobele's Trust, Mother Teresa Roses (Boys)	Sr. Christobele's Trust, Mother Teresa Roses, Collemoddy, Pimplecotlo, Sirvoi - Quepem	Quepem	0832-2662346
18	Daddy's Home Special School	Daddy's Home Special School, Opposite Mutt,Gogo,Fatorda- 403602	Salcete	0832-2759712

19	Ashraya Community Centre	Ashraya Community Centre, Sancoale Housing Board Colony Zuarinagar Goa-403726	Mormugao	0832-2555988
20	Bethesda Children Home	House No. 58,per Seraulim, Colva-Salcete, Goa.	Salcete	8408967740

**BOARDS, COMMITTEES, COMMISSION AND OTHER STAKE  
HOLDERS UNDER AMINISTRAIVE CONTROL OF DEPARTMENMT OF  
WOMEN AND CHILD DEVELOPMENT**

Sr. No	Name	Name of Chairperson/Members	
1	<b>Juvenile Justice Board</b> Under the Juvenile Justice (Care and Protection of Children) Act, 2015 and Model Rules 2016.  Judge is appointed by Hon'ble High Court.	<u>NORTH GOA DISTRICT</u> Judicial Magistrate of the First Class, Surendra Shenvi Kerkar, Melinda Conceicao D'Souza,	Principal Magistrate Member Member
		<u>SOUTH GOA DISTRICT</u> Judicial Magistrate of the First Class, Milly Andrade, Advin Nikhu Barreto,	Principal Magistrate Member Member
2	<b>Child Welfare Committee</b> under the Juvenile Justice (Care and Protection of Children) Act, Act, 2015 and Model Rules 2016.	<u>NORTH GOA DISTRICT</u> Mrs. Esther Roe Torres, Snehal Sameer Salgaonkar, Andrea Pereira, Chandru alias Chandan Gajanan Naik, Smita Sanjay Patil,	Chairperson Member Member Member Member
		<u>SOUTH GOA DISTRICT</u> Amruta Abhay Kamat, Roselle Maria Figueiredo Solomon, Rejitha Rajan, Sanjiwani Mahesh Dessai, Viren @ Suren Ulhas Shenvi Bhende,	Chairperson Member Member Member Member
3	<b>State Level Committee to monitor the Scheme Shelter Homes for Women and Shelter Homes.</b>  Published in the Official Gazette Sr. I No. 25 dt. 21/9/2006.	1. Minister (Women & Child Dev.) 2. Secretary (Women & Child Dev.) 3. Chairperson of the Goa State Commission for Women. 4. District Magistrate (North & South) 5. Superintendent of Police (Crime) 6. NGO implementing the scheme. 7. Chairperson/ Sarpanch of Village Panchayat/ Municipality in whose jurisdiction the SHW is situated. 8. Director of Women and Child Development.	Chairperson Member Member Member Member Member
4	<b>State Level High Power Official Committee for monitoring convergence in implementation of programme and coordination among agencies dealing with women related issues.</b>	Chief Secretary Secretary Labour/Labour Commissioner Secretary Health/Director Health Secretary ( W & CD) Secretary, Social Welfare/ Director Secretary Panchayat/Director Secretary Law/Director of Prosecution Chairperson of Women Commission Development Commissioner Director General of Police Inspector General of Prison Director, Women and Child Development.	Chairperson Member -do- -do- -do- -do- -do- -do- -do- -do- -do- Member Secretary









<p><b>14</b></p>	<p><b>South Goa District Level Inspection Committee</b> Under Juvenile Justice (Care and Protection of Children) Act, 2015.</p> <p>Constituted vide Notification No. 2-103(80-2)-2007/DWCD/1726 dated 06/07/2017 and corrigendum No. 2-103(80-2)-2007/DWCD/2650 dated 21/08/2017</p>	<ol style="list-style-type: none"> <li>1. Collector, District South Goa or his representative not below the rank of Additional Collector</li> <li>2. Superintendent of Police, South Goa or his representative not below the rank of Deputy Superintendent of Police.</li> <li>3. Member of Goa State Commission for Protection of Child Rights.</li> <li>4. Member of the Child Welfare Committee (South)</li> <li>5. Member of Juvenile Justice Board (South)</li> <li>6. Immunization Officer, Hospicio Hospital, South Goa.</li> <li>7. NGO - ARZ-AnayayRahitZindagi, Zuari Nagar, Sancoale, South Goa</li> <li>8. Social Worker - Shri. Clifford D'Silva,62-A, Rataddo, Navelim, Goa 403707.</li> <li>9. Child Development Project Officer of Respective Taluka</li> <li>10. Probation Officer, the Directorate of Women and Child Development, Panaji, Goa.</li> </ol>	<p>Chairperson</p> <p>Member</p> <p>-do-</p> <p>-do-</p> <p>-do-</p> <p>-do-</p> <p>-do-</p> <p>-do-</p> <p>-do-</p> <p>Member Secretary</p>
<p><b>15</b></p>	<p><b>Child Marriage Prohibition Officer for respective areas.</b> under Prohibition of Child Marriage Act, 2006 Constituted vide Noti. No. 4-3-2004-W&amp;CD-Part/775 dt . 3/7/2008 and 2-1121/CMPO/2018-19-DW&amp;CD/9043 dt. 21/01/2019. <b>Published in the Official Gazette Sr. II No.14 Ext. dt. 7/7/2008 and Sr. II No.43 Ext. dt. 24/01/2019</b></p>	<p>Following Officer for their respective area/jurisdiction</p> <ol style="list-style-type: none"> <li>1. Joint Mamlatdar II, Tiswadi.</li> <li>2. Joint Mamlatdar I, Bardez</li> <li>3. Joint Mamlatdar II, Bicholim</li> <li>4. Joint Mamlatdar I, Pernem.</li> <li>5. Joint Mamlatdar I, Sattari.</li> <li>6. Joint Mamlatdar III, Ponda.</li> <li>7. Joint Mamlatdar III, Salcette</li> <li>8. Joint Mamlatdar I, Mormugao</li> <li>9. Joint Mamlatdar I, Quepem.</li> <li>10. Joint Mamlatdar I, Sanguem.</li> <li>11. Joint Mamlatdar I, Canacona.</li> <li>12. Joint Mamlatdar I, Dharbandora.</li> </ol>	<p>Taluka/Area</p> <p>Tiswadi</p> <p>Bardez</p> <p>Bicholim</p> <p>Pernem</p> <p>Sattari</p> <p>Ponda</p> <p>Salcette</p> <p>Mormugao</p> <p>Quepem</p> <p>Sanguem</p> <p>Canacona</p> <p>Dharbandora</p>
<p><b>16</b></p>	<p><b>Protection officer for respective areas under Domestic Violence Act, 2006.</b> Constituted vide No. 2-104(12)-2006/DWCD/1505 dt 27/11/2007 and published in the Official Gazette Sr. II No. 35 Ext. 2 dt. 5/12/2007</p>	<p><u>Designation of the Officer</u></p> <ol style="list-style-type: none"> <li>1. Chief Executive Officer, ZillaPanchayat, North.</li> <li>2. Chief Executive Officer, ZillaPanchayat, South.</li> <li>3. Block Development officer, Bicholim.</li> <li>4. Block Development officer, Sattari</li> <li>5. Block Development officer, Bardez</li> <li>6. Block Development officer, Pernem</li> <li>7. Block Development officer, Tiswadi</li> </ol>	<p><u>Jurisdiction</u></p> <p>North Goa</p> <p>South Goa</p> <p>BicholimTaluka</p> <p>SattariTaluka</p> <p>BardezTaluka</p> <p>PernemTaluka</p> <p>TiswadiTaluka</p> <p>SalceteTaluka</p>

	<p><b>Notification No. 2-104(12)-2006/DWCD/C 3010 dated 31/03/2016.</b></p>	<p>8. Block Development officer, Salcete  9. Block Development officer, Canacona  10. Block Development officer, Quepem  11. Block Development officer, Sanguem  12. Block Development officer, Ponda  13. Block Development officer, Mormugao  14. Block Development officer, Dharbandora</p>	<p>Canacona Taluka  Quepem Taluka  Sanguem Taluka  Ponda Taluka  Mormugao Taluka  Dharbandora Taluka</p>
<b>17</b>	<p><b>Medical facility</b>  under Protection of Women from Domestic Violence Act, 2005</p> <p>Constituted vide Noti. No. 61(1)-97/ICDS/VAU/PART/2/1771 dt. 7/01/2008 and published in the Official Gazette Sr. II. No.40 Ext.No.2 dated 08/01/2008</p>	<p>All the Doctors working under District Hospital, Community Health Centre and Primary Health Centre of Directorate of Health Services to provide medical service to all children victim under the Goa Children's Act, 2003 and to all women victims under Protection of Women from Domestic Violence Act, 2005.</p>	<b>17</b>
<b>18</b>	<p><b>Shelter Homes</b>  under Protection of Women from Domestic Violence Act, 2005</p> <p>Constituted vide Noti. No. 2-104(12)-2006/DW&amp;CD/1153 dt. 8.10.2007 and published in the Official Gazette Sr. I, No.28 Ext. dated 11/10/2007</p>	<p><u>NORTH GOA DISTRICT</u></p> <ol style="list-style-type: none"> <li>IshKripaSadon Ph. No. 2272157</li> <li>GomantakLokseva Trust Ph. No. 9423882411</li> <li>Recolhimento de Serra, Ph.No 2223356/ 2223357</li> <li>YashasviMahilaMandal Ph. 2363678</li> </ol> <p><u>SOUTH GOA DISTRICT</u></p> <ol style="list-style-type: none"> <li>Asylum of Majorda Ph. No. 2223356/ 2223357</li> <li>Lar Sant De Terezina</li> </ol>	<p>Pereira Vaddo, Solim, Bardez-Goa.</p> <p>Seva Ashram Murdi, Assagao-Badem Road, Anjuna, Bardez – Goa. Altinho, Panaji – Goa ( Institute of Public Assistance – Provedoria Bordem, Bicholim-Goa.</p> <p>(run by Provedoria IPA) Salcette – Goa</p> <p>Bernardo Peres Da Silva, Pajifond, Margao, Salcete - Goa</p>
<b>19</b>	<p><b>Victim Assistance Unit</b>  Under Goa Children's Act 2003.</p> <p>Constituted vide Noti. No. 2-61(1)-97/vau/dwcd/02858 dt. 6/03/2014 and published in the Official Gazette Sr. II. No.49.</p>	<p>Adv.Emidio Pinhno, has been appointed to run the unit and to provide assistance to all victim children victim under the Goa Children's Act, 2003.</p>	<p>office at Forensic Dept, Goa Medical College, Bambolim – Goa</p>

<p><b>20</b></p>	<p><b>Local Complaints Committee for North Goa</b> Under Sexual Harassment of Women at workplace. (prevention prohibition and Redressal Act, 2013)</p> <p>Constituted Vide Order No. 11/335/02-EST/COL dated 14/09/2017</p>	<p>1 Dr. Meenacshi Martins 2. Mamlatdar-in-Collectorate 3. Adv. Prema Matkar 4. Representative of Women &amp; Child Dept. dealing with the district 5. Smt. Nirmala Andarde</p>	<p>Chairperson Member Secretary Member Ex-officio Member  Member</p>
<p><b>21</b></p>	<p><b>All Mamlatdars in North Goa District as “Nodal Officers” for their respective Talukas to receive complaints</b> Under Sexual Harassment of Women at workplace. (Prevention prohibition and Redressal Act, 2013). The Complaints received shall be forwarded to the concerned Local Complaints Committee within seven days.</p> <p>Constituted Vide order No. 11/335/02-EST /COL dated 9/9/2014</p>		
<p><b>22</b></p>	<p><b>Local Complaints Committee for the State of Goa by District Magistrate of South Goa.</b> Under Sexual Harassment of Women at workplace. (prevention prohibition and Redressal Act, 2013)</p> <p>Vide Order No. 39/6/2001-SEX HARS/MAG(III)/11639 dated 30/09/2021.</p>	<p>1) Adv. Reshma Prabhu 2) Smt Ramola Almeida 3) Smt. Ana Audria Fernandes 4) Ms Areefa Haji 5) Smt. Rukmi Dangui 6) Smt Seema Velip 7) District Welfare Officer (South) 8) District Programme Officer, South Goa District Cell, DWCD</p>	<p>Chairperson Member Member Member Member Member Member Member Secretary</p>
<p><b>23</b></p>	<p><b>All Mamlatdars in South Goa District appointed as Nodal Officers for their respective Talukas to receive complaints</b></p> <p>Under Sexual Harassment of Women at workplace. (Prevention prohibition and Redressal Act, 2013) the Complaints received shall be forwarded to the concerned Local Complaints Committee within seven days.</p> <p>Vide Order No. 39/6/2001-MAG/7071 dated 22/8/2014</p>		

<p><b>24</b></p>	<p><b>Internal Complaints Committee of Directorate of Women &amp; Child Dev. North Goa District</b> Under Sexual Harassment at work Place(Prevention prohibition and Redressal Act, 2013). Act, 2013</p> <p>constituted Vide order No. 1/181/2005-DWCD/Sectt.Cell/1315 dated 01/07/2020</p>	<p>1) Smt. Sangeeta Porob, Joint Director, DWCD 2 ) Ms. Sweta Alias Sonam Govind Parulekar, CDPO 3) Smt. Maria Ana Severina , Mukhya Sevika 4) Smt. Prachi Mandrelar, Mukhya Sevika 5) Smt. Sunita Falari, Mukhya Sevika 6) Smt. Navita Gaonkar, Mukhya Sevika 7) Smt. Kavita Malik, UDC 8) Shri. Hemant Mandrekar, LDC 9)AudaViegas (NGO Bailancho Saad, Margao)</p>	<p>Presiding Officer</p> <p>Member</p> <p>Member</p> <p>Member</p> <p>Member</p> <p>Member</p> <p>Member</p> <p>Member</p>
<p><b>25</b></p>	<p><b>Internal Complaints Committee of Directorate of Women &amp; Child Dev. South Goa Distict</b> Under Sexual Harassment at work Place(Prevention prohibition and Redressal Act, 2013). Act, 2013</p> <p>constituted Vide order No. 1/181/2005-DWCD/Sectt.Cell/1313 dated 01/07/2020</p>	<p>1) Smt. Lynette Viegas, Programme Officer, South 2 ) Smt. Gauri Parob, CDPO 3) Smt. Glefa Miranda, Mukhya Sevika 4) Smt. Deepti Parab, Mukhya Sevika 5) Smt. Sunita Velip, Mukhya Sevika 6) Smt. Deepali Dessai, Mukhya Sevika 7) Smt. Christalina Peixote, Mukhya Sevika 8) Smt. Rekha Naik, Mukhya Sevika 9) Ms. Neelima Halarnkar , Mukhya Sevika 10)Shri. Rupesh Dessai, LDC 11)AudaViegas (NGO Bailancho Saad, Margao)</p>	<p>Presiding Officer</p> <p>Member</p> <p>Member</p> <p>Member</p> <p>Member</p> <p>Member</p> <p>Member</p> <p>Member</p> <p>Member</p> <p>Member</p>
<p><b>26</b></p>	<p><b>State Level Selection Committee for the selection of the awardees for “VEERJYOTI PURASKARS”</b> Constituted vide Order No.2-708-VEERJYOTI-2015/03624 dated 19/06/2015</p>	<p>1. Secretary (Women &amp; Child Dev.) 1. Chairperson, Goa State Commission for Women 2. Chairperson, Goa State Commission for Protection of Child Rights 3. Shri. Elvis Coutinho 4. Shri. Sharmad Raiturkar 5. Director( Women &amp; Child Development)</p>	<p>Chairperson</p> <p>Member</p> <p>Member</p> <p>Member</p> <p>Member</p> <p>Member-Secretary</p>
<p><b>27</b></p>	<p><b>State Level Selection Committee for the selection of the awardees for “RAKSHAK PURASKARS”</b> Constituted vide Order No.2-706-RAKS-PURSK-2015/DWCD/03625 dated 19/06/2015.</p>	<p>1. Secretary (Women &amp; Child Dev.) 1. Chairperson, Goa State Commission for Women 2. Chairperson, Goa State Commission for Protection of Child Rights 3. Shri. Guruprasad Pawaskar 4. Shri. Digamber Hari Amonkar 5. Director ( Women &amp; Child Development)</p>	<p>Chairperson</p> <p>Member</p> <p>Member</p> <p>Member</p> <p>Member</p> <p>Member-Secretary</p>





<p><b>31</b></p>	<p><b>North Goa District Level Task Force (DTF) under Beti Bachao Beti Padhao Scheme</b></p> <p><b>Notified vide Notification No. 2-312-2014/DWCD/BetiBachaoBetiPadhao/01557 dated 13/03/2015</b></p>	<p>1) District Collector  2) Director of Panchayat  3) Labour Commissioner  4) Director of Education  5) Director of Health  6) Police Department (Crime Branch- represented by lady Police Officer not below the rank of Dy. S.P. of Police)  7) Director of Social Welfare  8) Director, District Rural Development Agencies  9) Child Line (NGO)  10) Children Rights in Goa(NGO)  11) Programme Officer (WCD)</p>	<p>Chairperson  Member  Member  Member  Member    Member  Member    Member  Member  Secretary</p>
<p><b>32</b></p>	<p><b>Block Level Committee Under the Beti Bachao Beti Padhao Scheme</b></p> <p><b>Notified vide Notification No. 2-312-2014/DWCD/BetiBachaoBetiPadhao /01558 dated 13/3/2015</b></p>	<p>1) Dy. Collector &amp; Sub Division Magistrate  2) Block Development Officer  3) Health officer-PHC  4) Police Department (represented by lady police officer not below the rank of S.I of Concerned Taluka)  5) Assistant District Education Inspector  6) Field Assistant Of Social Welfare Department  7) Child Line Goa (NGO)  8) Gram Sevika /TA, (DRDA) (North Blocks)  9) Children Rights Goa (NGO)  10) Child Development Project Officer</p>	<p>Chairperson  Member  Member  Member    Member  Member    Member  Member  Member  Member Secretary</p>

# **STATE SCHEMES**

## 1. LAADLI LAXMI SCHEME:

Laadli Laxmi Scheme was launched on 06/07/2012 as one of the flagship programmes of the State Government with an intention to address the undesirable tendency of female foeticides and with a aim towards erasing the general perception that the birth of a girl in the family is the burden on her parents/guardian during her marriage.

Approach:-

Directorate of Women & Child Development, Form available at Rs. 100/-.

Eligibility and Other Conditions:-

Any Girl who fulfils all of the following conditions is eligible to apply:

- (a) born in the State of Goa;
- (b) resident of Goa for the last fifteen years; and
- (c) (i) whose at least one of the parents is born in Goa and is also a resident of Goa for the last fifteen years; or  
(ii) whose one of the parents is residing in Goa for last twenty five years.  
(iii) whose parental income does not exceed Rs. 3.00 lakhs per annum.

Provided that a Girl, who is born outside Goa, shall be eligible if she is:

- (a) resident of Goa for the last fifteen years;
- (b) educated in Goa; and
- (c) (i) whose at least one of the parents is born in Goa and is also a resident of Goa for the last fifteen years; or  
(ii) whose one of the parents is residing in Goa for last twenty five years.  
(iii) whose parental income does not exceed Rs. 3.00 lakhs per annum.

Financial Assistance:-

The beneficiaries under this scheme are paid Rs. 1.00 lakh as financial assistance provided they fulfill the criteria therein in the below mentioned category as under:-

i) on attaining the age of 18 years

ii) or on the occasion of her marriage and is applicable to girls between 19 to 40 years of age upto 31/03/2016 and now extended to 45 years prospectively w.e.f. 1/04/2016

The beneficiaries on attaining the age of 18 years are paid Rs. 1.00 lakh as financial assistance by means of bank fixed deposit jointly in the name of the Director of Women and Child Development and the applicant (the Girl).

The beneficiaries on the occasion of marriage are paid cash through the Bank.

The beneficiary who is in possession of the Fixed deposit under the Scheme is allowed to withdraw the amount for her use in business/profession or for her further studies.

Application Procedure:-

The eligible beneficiary shall apply to the Director of Women and Child Development, Panaji-Goa in the prescribed form, complete in all respects with the self-certified copies of the following documents;

- (1) Self Certified copy of Birth Certificate of the applicant.

- (2) Residence Certificate of the applicant. In lieu of the Residence Certificate, the previous School Leaving Certificate and the current Bonafide Student Certificate issued by the recognized Educational Institution in which the girl is presently studying can also be produced. However, in case of girls who discontinued education at school level, the gap period from the time of discontinuation of education till completion of 18 years of age/marriage as the case may be proved by production of residence certificate. In case of graduates, the certificates of passing of X<sup>th</sup>, XII<sup>th</sup> and graduation is adequate evidence.
- (3) Self Certified copy of Aadhar Card.
- (4) Self Certified Copy of the Civil Marriage Registration Certificate which may also include the first registration certificate.
- (5) Self Certified copy of 15 years or 25 years Residence Certificate of one of the parent(s) of the applicant as the case may be. In lieu of the Residence Certificate, any documentary evidence to prove the residence for the specified period can also be produced which may include:
  - (i) The land records i.e. tenancy rights; mundcarial rights; occupancy rights, etc.
  - (ii) Employment certificate; or
  - (iii) Any such records to the satisfaction of the Committee.
- (6) Self Certified copy of Birth certificate of one of the parent(s) of the applicant as the case may be. If no birth certificate is available, one of the following documents can be produced showing the details namely the date and place of Birth of the parent(s):
  - (i) Baptism certificate;
  - (ii) School leaving certificate of the parent(s).
  - (iii) Any document which establishes that one of the grandparents of the girl have lived in Goa around the time of the date of birth claimed by the parent(s).
  - (iv) Any such records, which establishes the date of birth of the parent(s).
- (7) Self-Declaration of the applicant.
- (8) Pre-receipt with revenue stamp (in duplicate) as prescribed.
- (9) Annual Income Certificate of parents issued by the Competent Authority.

The Laadli Laxmi Scheme is being implemented through the branches of the following Banks.

1. State Bank of India
2. Bank of India
3. H.D.F.C. Bank

## **2. GRIHA AADHAR SCHEME**

The objective of the scheme is to address the problem of spiraling prices and to provide support to the housewives/homemakers from middle, lower middle and poor section of the society, to maintain a reasonable standard of living for their families. Under this scheme a monthly disbursement of an amount of Rs. 1200/- (upto 31/08/2016) and Rs. 1500/- (w.e.f. 01/09/2016) will be provided every month directly at the hands of the housewives/homemakers to achieve the objective.

### **Approach:**

Directorate of Women and Child Development, Form Available at Rs. 50/-

### **Eligibility and other conditions :** -

Any married woman above the age of 18 years, who fulfills all of the following conditions, is eligible to apply:

- (i) She should be a resident of Goa for the last fifteen years; and
- (ii) The gross income of the husband and wife, taken together should not exceed Rs.3, 00, 000/- per annum.

Note 1: The term 'married woman' includes a widow and a divorcee. In such cases the gross income of the beneficiary should not exceed Rs. 3,00,000/- per annum.

Note 2: The term 'gross income', means the income receivable by the beneficiary as salary, any sort of remuneration, any sort of earnings from profession, agriculture or business or any other income from any other sources; before computing any other amount accounted towards statutory, essential and other deductions required to be done from the gross income.

Provided, that the beneficiary or the husband should not be in receipt of the benefit under the Dayanand Social Security Scheme (DSSS) of the Directorate of Social Welfare, Government of Goa. However, a widow having a child living shall be eligible for benefit under this scheme, even though she is a beneficiary of the DSSS till the child attains 18 years of age.

### **Financial Assistance :** -

The beneficiary under the scheme shall be paid an amount of Rs. 1,500/- per month, as financial assistance.

**Application procedure** : -

The application shall be enclosed with the following documents:

1. Self attested copy of Marriage certificate issued by the competent authority;
2. Self attested copy of 15 years Residence Certificate issued by Taluka Mamlatdar;
3. Proof of present residential address (includes Election Photo Identity Card –EPIC or any such document which establishes the present address.);
4. Attested copy of Birth certificate alongwith one year residence certificate of the applicant and Birth certificate alongwith 15 years Residence certificate of her husband (in case of applicant who is originally native from outside the State and has married to a person of Goan origin)
5. Attested copy of Aadhar card;
6. Income Certificate issued by the Competent authority (i.e. Secretary, Village Panchayat/ Chief Officer, Municipal Council);
7. Attested copy of savings bank account pass book with IFSC & MICR details (The bank account submitted should be preferably Aadhar linked for DBT (Direct Benefit Transfer) purpose.), and;
8. Birth certificate of the child along with life certificates as in Annexure B (in case of widow who is a DSSS beneficiary).

- (a) The applications shall be scrutinized and sanction will be issued by the Director of Women and Child Development the Director of Women and Child Development shall establish facilitation centers in the taluka level offices for processing the application forms. A maximum number of upto 15000 applications shall be sanctioned in a calendar month.
- (b) The financial assistance of Rs.1500/- (Rupees one thousand five hundred only) shall be paid every month directly into the savings bank account of the eligible beneficiary by ABPS (Aadhar Bridge Payment System)/ ACH (Automated Credit House)/ NEFT (National Electronic Fund Transfer) subject to other conditions.

**Other conditions** : -

- (a) The beneficiary shall submit a life certificate alongwith an income certificate issued by the **Competent authority (i.e. Secretary, Village Panchayat/ Chief Officer, Municipal Council)** every year, only in that respective month in which she was sanctioned the benefits under the Griha Aadhar Scheme in the prescribed form at such place identified by the department for the purpose (*Annexure – B*). In case of a widow who is a DSSS beneficiary and having a child, the beneficiary shall also submit additionally a life certificate in respect of such child every year in that respective month in which she was sanctioned the benefits under the Griha Aadhar Scheme. The period/month of submission prescribed herein above will be extended upto a maximum of one month.

- (b) The Life Certificate stated in this clause shall be signed by any Gazetted Officer or MLA or MP in the Format at Annexure-B.
- (c) In the event, the beneficiary fails to file the Life Certificate alongwith Income Certificate as prescribed; the monthly financial assistance sanctioned shall be stopped forthwith. On receipt of the Life Certificate and Income Certificate, and subject to the fulfillment of other conditions, prescribed from time to time, the monthly financial assistance shall be resumed prospectively from the next month from the date of receipt of the Life Certificate and Income Certificate.
- (d) In case of non-withdrawal of financial assistance received by the beneficiary under the scheme for a continuous period of 6 months and above, then the accumulated amount shall be reversed in the form of Demand Draft in favour of Director, Directorate of Women & Child Development by the concerned bank.
- (e) In case the benefits under the scheme are availed by the beneficiary based on wrong/false information or declaration, an action to prosecute shall be initiated and person shall be debarred from getting the benefits under any other schemes of the Government.

### **3. THE INTERNSHIP SCHEME FOR STUDENTS OF COUNSELLING/ PSYCHOLOGY/ SOCIAL WORK/HOME SCIENCE ETC:**

The objective of this scheme is to offer aspiring post graduate students an opportunity of internship facility to be trained as qualified interns in the state run private children's and shelter homes who can be offered hands on job training experience.

#### **Approach:**

Directorate of Women and Child Development, Panaji-Goa.

#### **Eligibility:**

- (i) Any student who have passed out from any of the recognised university with a Master Degree in social Service/Social Work/Sociology/Psychology/Home Science/Post Graduate Diploma in Counselling etc.,
- (ii) Shall be a Student who has passed out as post graduate within **three year** prior to applying for the internship.
- (iii) Should have obtained atleast 50% marks in aggregate in the final year.

#### **Financial Assistance:**

- a) The student interns shall be paid Rs. 15,000/- lump Sum as internship allowance per month and for part of the month shall be paid on pro rata basis and there shall be no other compensation paid to the interns. The period of internship shall be for maximum of twelve month.
- b) The interns shall be required to give a Bond for a value of one month allowance (Rs.15,000/-) for ensuring proper completion of the internship period without any break and incase the intern leaves in between then the intern shall give a notice of at least 30 days and shall be liable to pay the bond.
- c) The value of Rs.15,000/- to the Government or else the equivalent amount if any due to the intern from the monthly allowance shall be forfeited.

#### **Application procedure:**

- a) The applications received shall be scrutinized and accepted by the Department and all eligible candidates shall be called for an interview.



- b) A Departmental Selection Committee for the selection of candidates shall comprise of the following :-
- a) Director, Women & Child Development as Chairperson
  - b) Deputy Director, Admn, of DWCD, Member.
  - b) Chairperson CWC (North), Member
  - c) Member of Juvenile Justice Board (North), Member.
- c) The selected intern students will have to undergo training and work at the following places:-
- i) State run children Home,
  - ii) Protective Home for Women,
  - iii) Juvenile Justice Boards,
  - iv) Child Welfare Committees,
  - v) At any other Children's Home, Shelter Homes etc recognized by the Government.
- d) They shall work as per directions and under total supervision of the officers incharge at the respective place of deployment during the period of internship or when deployed for field work at any place for preparation of Probation Officers report or for Home study report inquiry etc.

**Other Conditions:**

- a) This scheme does not confer any right on the intern for confirmation or giving regular employment after completion of the internship period nor the interns will have any preference in any regular employment on account of undergoing this internship.
- b) The Director, Women and Child Development shall be competent to terminate the trainee before completion of the training period at any time without assigning any reasons but after giving a notice of 30 days.
- c) This scheme does not confer any right on the intern for confirmation or giving regular employment after completion of the internship period nor the interns will have any preference in any regular employment on account of undergoing this internship.

#### **4. GOA VILLAGE & MUNICIPAL CHILD COMMITTEE GRANTS AND AWARDS SCHEME 2014 (GVMCCGS):**

The scheme covers all the Village and Municipal Child Committees set up under Rule 7 of The Goa Children's Homes Rules, 2004 by the local bodies as per provisions of rules.

##### **Eligibility:**

- a) The applicant shall be the concerned local body i.e. a Panchayat or a Municipal local body should, in order to qualify for the grant, must have established a Village or Municipal Child Committee (hereinafter referred to as the Committee) as prescribed under Rule 7 of The Goa Children's Homes Rules, 2004.
- b) The Committee must have met at least once in the last three months prior to submission of the application for grants to discuss and resolve the issues relating to children within the jurisdiction of the local body.
- c) The local body who has promoted the Committee should provide the space for facilitating sittings of the Committee in its premises as and when required.

##### **Financial Assistance:**

The local body who have set up the Child Committee under Rule 7 and such committee has been functioning and carrying on its work satisfactorily shall be eligible for an annual financial grants of Rs 10,000/- towards administrative expenses incurred on organizing the activities of the Committee.

The grant will be released in single installment within three months. The Director, Women & Child Development shall be the competent Sanctioning Authority for these grants.

All payments will be made only through electronic transfers favoring the local body concerned.

##### **Application procedure:**

Application for financial grant shall be addressed to the Director, Women and Child Development and submitted by:-

- a) The Village Panchayat fulfilling the eligibility conditions signed by its Secretary, along with the resolution of the Panchayat Body & proposal duly recommended by the concerned Block Development Officer.
- b) In case of Municipality the proposal be signed by its Chief Executive, along with resolution of the body and submitted directly to the Director, Women & Child Development.
- c) The applications for grant shall be submitted within six months from the commencement of the financial year. Except initially from the beginning of this scheme it shall be six months from the date of commencement of this scheme.

**Other Conditions:**

Directorate of Women and Child Development shall invite applications from the year 2015-16 onwards from the local bodies supported with documents showing the activities of the Child Committee and the Selection Committee Chaired by Secretary (WCD) and Director, WCD being its Member Secretary along with two Social Workers to be nominated by the Government shall scrutinize and adjudge the best performing Child Committee for each taluka and recommend them for release of award of Rs.10,000/- each.

In case the selection committee does not find any suitable Committee worth giving award in the taluka then no award shall be given in that taluka.

## 5. FOSTER CARE SCHEME(VATSALAYA)

The Foster Care scheme shall be implemented as stipulated in and prescribed by the Integrated Child Protection Scheme (ICPS), Section 42 of the Juvenile Justice (Care and Protection of Children) Act, 2000, and in compliance with Rule 34 of the Model Rules of the Juvenile Justice (Care and Protection of Children), Rules 2007.

The objective of this scheme is to provide temporary/substitute care for children in difficult circumstances, whose parents are unable to care for them due to illness, death, and desertion of one parent or any emotional crisis.

### **Eligibility:**

#### **Eligibility criteria for selection of children to be assisted under the Scheme:**

Children in need of care and protection as defined in Section 2(d) of the Juvenile Justice (Care and Protection of Children) Act, 2000, in the age group 0-18 years ( may be extended to 21 years, subject to the assessment of Child Welfare Committee ([CWC]) shall be eligible under this Scheme and shall include:

- children affected by family breakdown or marital discord.
- children faced with upheavals caused by family illness, **substance** abuse or any other “crisis”.
- the children’s safety being “ at risk”.
- natural or man-made disasters.
- orphaned, surrendered/relinquished, abandoned children.
- children who cannot be placed in adoption for various reasons.
- children in institutions who can be “reinstated” or “restored” back into families.
- a child in conflict with law.

#### **Eligibility criteria for selection of Foster parents**

As far as possible the foster family should belong to a similar social-economic and cultural milieu. There shall be no discrimination in selection of foster-parents on the basis of caste, religion, ethnic status, disability or health status and the best interests of the child shall be paramount in deciding foster-care placement.

***The criteria for selection shall*** be in accordance with Section 35 of the Model Rules of the Juvenile Justice (Care and Protection of Children) Act:

- (i) Foster parents should have stable emotional adjustment within the family;
- (ii) Foster parents should have an income in which they are able to meet the basic needs of the child. The foster care maintenance allowance/assistance should not be their motivation for caring for the child and they should not be totally dependent on the same;

- (iii) The CWC shall assess whether the monthly family income is adequate to take care of foster children;
- (iv) Medical reports of all the members of the family residing in the premises should be obtained including checks on Human Immunodeficiency Virus (HIV), Tuberculosis (TB) and Hepatitis B to determine their medical fitness;
- (v) The foster parents, should have, adequate exposure, orientation and capacity in child caring and the capacity to provide good child care the foster parents should be physically, mentally and emotionally stable;
- (vi) The home should have adequate space and basic facilities;
- (vii) The foster care family should be willing to follow rules laid down including making regular visits to a pediatrician, *immunization of the child*, maintenance of child's health records;
- (viii) The family should be willing to sign an agreement and to return the child to the Child Welfare Committee if directed by the Committee to do so.
- (ix) The foster parents should be willing to attend training or orientation programmes on child care and health, etc;
- (x) The foster parents should motivate the child to study and be willing to send the child to regular school or for vocational training.

**Identification of Foster families and Awareness about the Scheme:-**

- (i) The biological parent/s can identify a relative or a potential caregiver from the vicinity.
- (ii) A list of couples found ineligible under the criteria for adoption but willing to care for children in foster care can be prepared by adoption agencies and submitted to Child Welfare Committee for assessment by the Child Care Coordinator.
- (iii) Self Help Groups, Mahila Mandals, Child Development Project Officers, Village Child Committees, Anganwadi Workers, NGOs, Media can be enlisted to propagate the need for foster parents and families.

## **Placement Conditions**

When placing a child in foster care, the following points shall be looked Due consideration shall be given to the age and sex of the other children of the foster care applicants/parents;

- (a) Not more than two children shall be placed in a foster family except in the case of siblings who may require to be placed with the same family;
- (b) Foster care applicants/s shall be counseled about behavior issues. The child's emotional and psychological assessment shall be discussed with the foster care applicant/s to enable them to deal with the child's situation to minimize the chances of premature termination of the foster care placement;
- (c) The child's opinion shall be sought, wherever possible, prior to initiating the foster care procedures;
- (d) In case of a child in conflict with law the Juvenile Justice Board may refer the child to the Child Welfare committee to initiate the procedures for foster placement.

## **Financial Assistance:**

On the basis of the assessment of the Child Care Coordinator, monthly Foster Care allowance payable to the foster families for the welfare of the child will be Rs.2,500/-per month. Provided that the children who are Beneficiaries of the Dayanand Social Security Scheme (DSSS) of the Directorate of Social Welfare, Government of Goa, shall not be Eligible for Foster Care allowances under this scheme.

On the basis of the assessment of the Child Care Coordinator, the maximum maintenance allowance per child or monthly Foster Care Allowance payable to the foster families will be as follows:-

<b><u>Age Group</u></b>		<b><u>Amount</u></b>
0 to 6 years	-	Rs. 1,500/- p.m.
6 to 14 years	-	Rs. 2,000/- p.m.
14 to 18 years	-	Rs. 2,500/- p.m.

## **6. GOA (TECHNICAL /VOCATIONAL TRAINING TO SEX WORKERS AND SEXUALLY ABUSED WOMEN) SCHEME, 2013 (PRABHAT):-**

The objective of this scheme is to provide technical/vocational training to sex workers and sexually abused women to enable them to earn for their livelihood by such technical/vocational training and skill.

### **Eligibility:**

- i) Women and Children who are victims of Commercial Sexual Exploitation.
- ii) The victim needs to either reside in Goa or be a native of Goa.
- iii) The place of commercial sexual exploitation is not a criterion for the eligibility (women and girls from Goa being commercially sexually exploited outside Goa also qualify).
- iv) For availing the benefit under this scheme the victim has to reside in Goa.

### **Financial Assistance:**

- i) A victim of commercial sexual exploitation (excluding victims housed in Protective Home) will be provided a stipend of Rs. 2500/- per month, after rescue or exit from commercial sexual exploitation. The stipend will be paid for a period of three months or till she joins a livelihood programme, whichever is earlier.
- ii) A victim of commercial sexual exploitation, if she is interested in pursuing her education then she will be supported for her education till Standard XII. All the expenses related to her education, boarding, travel, fees, books, toiletries, etc., may be paid through the corpus fund created under clause 17 of the scheme subject to their commendations of the Monitoring Committee.
- iii) The victim shall be provided counseling by Probation Officer or by a person appointed as “Mentor” or by a professional counselor or psychiatrist working in a Government or non-Government Organization. Expenses incurred for fees, travel, medicine, etc., will be met through the corpus fund created under clause 17 of the scheme.
- iv) The victim shall be provided health services for all kinds of ailments at the Government hospital. Victims suffering with HIV or Tuberculosis will be connected to ART and DOTS schemes. In cases where the victim is suffering from

AIDS and requires Institutional care, she shall be admitted to one of the care centers meant for people with HIV/AIDS, for a period of six months.

- v) The children of the trafficked victim shall be provided counseling and assistance for admission in the school by the Probation Officer or by a person appointed as “Mentor”. All the expenses related to the education of the children, such as boarding, travel, fees, books, toiletries, etc., upto Std. XII shall be met through the corpus fund created under clause 17 of the scheme.



## **7. FINANCIAL INCENTIVES TO MOTHERS WHO DELIVER A GIRL CHILD (MAMTA):**

The Govt. of Goa had launched a scheme “Financial Incentives to mothers who delivers a girl child “MAMTA” w.e.f. 1.4.2011. The amended Scheme is made effective with effect from 1<sup>st</sup> April 2015. The Scheme is applicable to mother who deliver a live girl child (maximum 02 deliveries) in the registered medical institution. Under the Scheme an amount of Rs. 10000/- shall be paid to all the mothers who delivers a girl child in the registered medical institution.

### **Objective of the Scheme:**

The scheme is aimed at improving the female Child Sex ratio in the State.

### **Approach:**

ICDS block office in respective Taluka at Anganwadi Centres.

### **Eligibility and other Condition:**

- a) All mothers who deliver a live girl Child (maximum 02 deliveries) in the registered medical institution.
- b) The Scheme is available to all irrespective of their social / economical status.
- c) The mother should be resident of Goa for at least three years or married to a resident of Goa (document to that effect to be submitted).
- d) The eligible mother who delivers a girl child shall apply to the Child Development Project Officer through the local Anganwadi Centre along with a copy of the Birth report/Birth Certificate in the prescribed form within 45 days of the delivery of the girl Child. The benefits are directly credited to the declared Bank Account.

### **Benefits:**

- I. The beneficiaries (mother) under the Scheme shall be paid Rs. 10000/- as one time financial incentive through Electronic Clearing System (ECS)/ National Electronic Funds Transfer (NEFT) /Aadhaar Payment Bridge System (APBS)/ Automated Clearing House (ACH) at birth of a live Girl Child. (Apply within 45 days).
- II. Those beneficiaries who were paid the 1st Installment of Rs. 5000/- under the existing scheme shall be eligible for only balance amount (2nd installment) of Rs. 5000/- (to apply within 45 days from the date of the Amended Scheme published in the official Gazette).

- III. Those beneficiaries who had applied for 1<sup>st</sup> Installment of Rs. 5000/- as on the date of this Amended Scheme published in the Official Gazette shall be eligible for Rs. 10,000/- as per the amended scheme.
- IV. Those beneficiaries who were paid both 1<sup>st</sup> and 2<sup>nd</sup> Installments shall not be eligible for any further incentives/benefit under the amended scheme and case shall be treated as closed.

**Application procedure:**

The eligible mothers who deliver a girl child shall apply to the Child Development Project Officer through the Anganwadi Worker along with a copy of the Birth report/Birth Certificate and relevant documents in the prescribed form, attached to the Scheme within 45 days of the delivery of the girl Child.

## **8. GRANT-IN-AID SCHEME TO PROVIDE FINANCIAL ASSISTANCE TO THE MAHILA MANDALS/WOMEN'S SELF HELP GROUPS (SWAWLAMBHAN) :**

The objective of the scheme is to provide financial assistance to Mahila Mandals/Self Help Groups for training/orientation for members of the Mahila Mandal/ Self Help Groups for generating their own activity for self-employment. This Scheme is applicable to all the Mahila Mandals/Women's Self Help Group duly registered before the competent authority within the territory of Goa [The compulsion of 2 years registration is deleted]

### **ELIGIBILITY:**

Each Mahila Mandal shall fulfill following conditions to avail the scheme of grant in aid and financial assistance has valid registration with the competent Authority.

- 1) The Mahila Mandal should have valid registration with the Competent Authority.
- 2) [The compulsion of 2 years registration is deleted]
- 3) Each group shall submit the project report specifying the activities / training and list of prospective beneficiaries with educational details.
- 4) There shall be minimum 20 members for training / orientation.

**FINANCIAL ASSISTANCE:**(i) Under the Scheme an amount of Rs. 20000/- (Rupees Twenty Thousand only) shall be sanctioned as annual grants to the registered Mahila Mandal/ Women's Self Help Group for successful functioning in the Goa State.

(ii) Financial assistance of Rs. 5000/- (Rupees Five Thousand only) shall be sanctioned to the registered Mahila Mandals/Women's Self Help Groups having atleast 20 members for undertaking any gainful self employment activity training orientation in the activities given in Annexure - III.

**PATTERN OF ASSISTANCE.** :- Each Mahila Mandal shall be disbursed following grants:

- (1) Rs. 20000/- as annual Grant-in-Aid for registered Mahila Mandal/Women's Self Help Group for successful functioning in the Goa State.
- (2) Rs. 5000/- shall be sanctioned per course for purchase of raw materials to every Mahila Mandal for conducting any activity for self employment.
- (3) Resource persons/ Master Trainers/Instructors may be provided by the Directorate for each course of activity through CDPO's.
- (4) An amount of Rs. 5000/- will be paid per course as fixed honorarium to the Master trainer/ instructor.
- (5) Actual TA incurred by the Master Trainers/Instructors shall be paid if travelling in the Taluka outside his/her jurisdiction.

### **APPLICATION PROCEDURE.**

Application for Financial assistance shall be submitted through the CDPO of the concerned block, Mukhya Sevika at the village level of the respective block in the prescribed format in Annexure-I and with the following documents.

- 1) Copy of registration Certificate.
- 2) Last two years Statement of Accounts.
- 3) Project report.
- 4) Detail list of beneficiaries

### **TERMS AND CONDITION:**

- i) The amount sanctioned under the scheme shall be utilized for the purpose only and utilization certificates shall be submitted to the CDPO for countersignature & CDPO shall submit the same to the Director.
- ii) The grant of financial assistance under the scheme cannot be claimed as a matter of rights.
- iii) Financial Assistance shall be sanctioned on first come first served basis and subject to the Government decision.
- iv) Each Mahila Mandal/Self Help Group can identify and opt only one training programme at a time.
- v) The training duration shall not be less than 4 hours in a day for a training course of 5 days to 15 days.
- vi) Date, place and timing of the training programme shall be fixed by Mahila Mandal before commencement of the training and same shall be informed to the Directorate of Women & Child Development.
- vii) No additional liability of House Rent, Electricity Bill, Water Bill shall be borne by the Government under the scheme.
- viii) Regular attendance of the participants shall be maintained by the Mahila Mandal/Self Help Group.
- ix) Utilization certificate shall be submitted by Mahila Mandal/Self Help Group within a week after completion of the training programme failing which Grant-in-Aid for the next course shall not be sanctioned.
- x) Proper recording of the bills / voucher shall be maintained by the Mahila Mandal/Self Help Group and submitted to the CDPO through Mukhya Sevika for utilization

## **9. RETIREMENT BENEFIT SCHEME FOR ANGANWADI WORKERS / ANGANWADI HELPERS:**

To determine retirement age and to provide lump sum financial assistance on such retirement in order to help and enable AWW/AWH to take care of their requirement after the retirement.

### **Financial assistance:-**

- a) The AWWs & AWHs who have attained the age of 60 years shall be paid an amount of ₹3.00 Lakhs(Three Lakhs Only) and ₹1,50,000/-(One Lakhs Fifty Thousand Only) respectively under this Scheme.
- b) In case any member resigns before the date of retirement, but completes 10 years gets such member shall not ₹1,50,000 and ₹75,000 respectively on Medical grounds only.
- c) To becomes eligible for Retirement Benefit under the Scheme AWW/AWH should have completed minimum 20 years of Services as honorary worker in the ICDS.

### **Other conditions:-**

- a) From the monthly honoraria payable to each AWW & AWH covered under Scheme to be invested either in Postal Recurring Deposit or any other way as may be approved by Director so as to derive additional benefits to payable to members on their retirement.
- b) In case any of the members does not receive honoraria on account of absenteeism from duties or for any other reason during a particular month, the contribution shall be recovered from the honoraria payable for subsequent month.
- c) In case of exit of any member from the service under ICDS before the age of 60 years due to resignation etc; the above contribution accumulated will be paid to her with interest applicable from time to time. In case of death of a member in service, such accumulated amount will be paid to her nominee.

## **10.SHELTER HOME FOR WOMEN (SHW)**

This Scheme provides temporary shelter and support to women who have no family or social support systems to rely on and rehabilitate the women socially and economically by provision of skill training, counseling.

### **APPROACH:**

The Dte. of Women & Child Dev., Panaji.

### **FINANCIAL ASSISTANCE:**

The shelter Homes are given grants consisting of salary component and maintenance expenditure.

### **ELIGIBILITY:**

Meant for Non-Government Voluntary Organization, registered under the registration of Societies Act, 1860, a public Trust registered under any law for the time being in force, local bodies, Govt. bodies or other bodies as specified by the Govt. having Managing Body with powers, duties and responsibilities, experience of working in the field of women and children welfare, and rendering their services without distinction of caste, religion or language

## **11. SCHEME FOR WELFARE OF CHILDREN IN NEED OF CARE AND PROTECTION.**

To assist the Voluntary Organizations who cater to the needs of destitute and orphans up to the age of 18 years.

### **Approach:**

The Directorate of Women & Child Dev., Panaji.

### **Financial assistance:**

Grants are given to the registered Voluntary Organizations who are admitting destitute and orphaned children up to the age of 18 years. An amount of Rs.400/- per child per month is given to the organization if they house the children in their own premises and Rs.500/- per child per month if housed in rented premises.

### **Eligibility:**

Organizations that look after Destitute and orphaned children i.e.

1. Children who do not have either of the parents or near relatives;
2. Children of single parent families deprived of adequate family care due to death, desertion, prolonged illness, imprisonment of one of the parents and where the income of the family is less than Rs.500/- per month.

## **12. THE GOA NON-GOVERNMENTAL ORGANISATIONS ACCREDITATION GUIDELINES, 2014.**

The Goa Non-Governmental organizations accreditation guidelines, 2014 for grant of Accreditation to Non-Governmental Organizations working within the State in the field of Women and Child Welfare.

The purpose of accreditation of NGOs is to facilitate NGOs access to work with the Government run institutions and also to collaborate and work voluntarily with various other State Government Departments, Corporations, local bodies, etc who require or seek NGOs assistance in implementation of any welfare schemes, projects or statutory day to day functions.

### **The terms for Accreditation of NGOs under the guidelines is as under:-**

i) Accreditation will be given in accordance with the guidelines to NGOs working primarily in the field of Women and Child Welfare within the State of Goa. The Accreditations will be granted to NGOs as per eligibility conditions laid down in the guidelines.

ii) Accreditation shall be granted only to those NGOs who have their permanent office set up within the State of Goa.

iii) Accreditation shall not confer any official or special status on any NGOs or its representatives, but it shall only recognize their identity as an accredited NGO.

iv) Accreditation of NGOs who have been continuously working in the field of Women and Child Welfare for a minimum period of five years prior to the filing of the application will only be considered. The applications need to be supported with documentary proof of work for five years.

v) The NGO seeking accreditation should be a registered legal entity within India as a Society, a Trust or a Non Profit Company under Section 25 of The Companies Act other than an individual proprietorship organization .

vi) Organizations promoted by a single business house to conduct CSR activities etc. shall not be eligible for accreditation.

vii) The organizations owned and/or run/managed by individuals having adverse antecedents shall not be eligible. In case any of the Managing Committee member of the NGO who has been granted accreditation is found involved in any unlawful activities and is charged/convicted by any court of law for an offence involving punishment upon conviction exceeding three years or more jail term and in such case, if such charged/convicted person still continues to be the member of the Managing Committee then the accreditation given to



such NGO is liable to be suspended or withdrawn till such person is the member of the Managing Committee of the accredited NGO.

viii) Accreditation shall be subjected to any conditions that may be laid down by the GNGOAC while granting the accreditation which may be incorporated in the Certificate of accreditation and the accreditation may be withdrawn as soon as the conditions on which it was given cease to exist. Accreditation is also liable to be withdrawn / suspended if it is found to have been misused by the NGO/ Social Worker.

ix) If an applicant is found to have supplied false/fraudulent/forged information/documents to obtain the accreditation for the NGO. The same shall be withdrawn and applicant NGO shall be debarred from accreditation upto a maximum of five years but not less than two years, as decided by Goa Non- Governmental Organization Accreditation Committee (GNGOAC).

x) The GNGOAC may for any reasons not covered by these guidelines also reject, withdraw or cancel the accreditation of an NGO if according to GNGOAC it is necessary to do so in the public interest.

xi) The State Government may also for sufficient reasons of public interest direct the Director, Women & Child Development to withdraw the accreditation granted to any NGO and such directions shall be binding on the Director and GNGOAC. Who shall after giving an opportunity of hearing and for reasons to be recorded in writing withdraw any accreditation given to an NGO.

xii) The GNGOAC reserves to itself the right to recommend or reject grant of an Accreditation without assigning any reasons.

**The procedure for Accreditation of NGOs under the guidelines is as under:-**

- i) The application for accreditation shall be filed with the Director of Women and Child Development in prescribed form annexed to the guidelines along with the supporting documents.
- ii) The Director, Women and Child Development can call for any information and documents considered necessary for the purpose of ensuring credibility and genuineness of cases of accreditation, at the time of accreditation or at its renewal or at any other time if so required. And non-compliance of this requirement by applicant NGO/ Social worker can be a ground for rejection or withdrawal of the accreditation.
- iii) The applications received for accreditation shall be scrutinized by the Director of Women and Child Development who may also conduct local inquiry or call for intelligence report, required if any through any government machinery so as to place before GNGOAC a detailed report about each case for its decision.
- iv) The applications approved by GNGOAC shall be issued Certificate of accreditation in prescribed format annexed to the guidelines by the Director, Women and Child Development. The accreditation granted shall be valid for a period of three years and subject to further renewal by GNGOAC.
- v) In case of any clarifications in interpreting provisions of these guidelines and on issues not covered by these guidelines but requiring decision the matter be placed by the Director(WCD) before the GNGOAC and the decision of the Committee in the matter shall be final and binding.

**The constitution and functions of the Committee for Accreditation of NGOs as per the guidelines is as under:-**

I. The Government of Goa shall constitute a Committee called the Goa Non-Governmental Organizations Accreditation Committee (hereinafter referred to as the GNGOAC) to discharge the functions laid down under the guidelines.

II. The GNGOAC shall consist of Secretary (WCD) as its Chairperson, Representative of Goa State Commission for Women and Goa State Commission for Protection of Children's Rights shall be its members and additional 3 other members representing eminent persons in the field of Social work as may be appointed by the government. Director, Department of Women and Child Development shall be its Ex officio Member Secretary.

III. The GNGOAC once constituted shall have its tenure for a period of two years from the date of its first meeting.

IV. The GNGOAC shall meet generally once in a quarter or more frequently, as considered necessary by its Chairperson.

V. The decisions of the GNGOAC shall be taken on the basis of majority of the members present and voting.

# **CENTRAL SCHEMES**

## **1. BETI BACHAO BETI PADHAO (BBBP):**

The Beti Bachao Beti Padhao Scheme (BBBP) is a Central Sector Scheme implemented through State Governments/UTs to empower the girl child and enable her education. This scheme is intended to improve Child sex ratio across the country. This scheme seeks to address the issue of decline in child sex ratio across the country targeted at changing societal mindset and creating awareness. The scheme aims at preventing gender biased sex selective elimination, ensuring survival and protection of the girl child and ensuring education and participation of the girl child.

- At the State Level, the Secretary of the Department (WCD) is responsible for the overall direction and implementation of the scheme along with the Directors and Nodal Officers.
- At the District Level the Collector and District Magistrate North Goa, is appointed as the Nodal Officer for the implementation of the Scheme along with WCD Department and other line functionaries.

### **Objectives of the BetiBachaoBetiPadhao Scheme (BBBP):**

- To prevent gender biased sex selective elimination.
- To ensure survival and protection of the girl child.
- To ensure education and participation of the girl child.

### **Financial Assistance:**

The BBBP scheme is a central sector scheme with 100% financial assistance to the State Government/UTs. The Ministry of Women & Child Development will transfer the funds to the consolidated funds of the State Government after approval of the Action Plans (both state and district action plans) of the respective Government. The financial assistance is released in two installments; however the initial budget will be allocated as per the proposals received by the respective state.

### **Main targets under the BBBP scheme:**

- To improve the Sex Ratio at Birth in the country.
- Reduce Gender differentials.
- Improve Nutrition Status of girls.
- Promote a protective environment for girl children.
- Increase the girl's enrolment in secondary education.

## **2. INTEGRATED CHILD DEVELOPMENT SERVICES SCHEME (ICDS)**

This is a Centrally sponsored Scheme, being implemented in this State through the office of the Child Dev. Project Officers in all the 12 talukas of the State. Under the scheme, AnganwadiCentreshave been set up in Rural and Urban areas. At the Anganwadi Centers, six services namely, Immunization, Health Check-up, Referral Services, Supplementary Nutrition, Nutrition and Health Education and Non-formal pre-school education, are being provided.

### **Approach:**

WCD Block offices at Taluka level.

### **Eligibility:**

Under this scheme the children in the age group of 0-6 years and the pregnant and nursing mothers can avail the benefits on registering at the Anganwadi Canters.

### **Financial assistance:**

Under Nutrition Programme, take-home packets of cereals and pulses are provided to pregnant women and nursing mothers (up to 6 months age of the child), and children in the age group of 06 months to 2 ½ years, through the AnganwadiCentresat the rate of Rs.12.50 per day, for pregnant lactating mothers, and Rs. 9.00 per day , per child for 300 days in a year. The Mal-nourished children are being given special attention by referring them to Government Hospitals/GMC and providing them take home ration or cooked Nashta @ Rs. 15.00 per day/per child for 300 days in a year.

The children in the age group of 2 ½ to 6 years, attending Anganwadicentres are given hot cooked *Nasta*containing cereals and pulses such as, moog dal, masoor dal, gram dal, etc. The AnganwadiCentres are workingfrom**8:30 AM to 12:30 PM** on all days except, Sundays, second Saturdays and public holidays.

For enrolling the child at Anganwadi Centre, there is no bar or any condition domicile, etc.

### **Norms for Opening a New Anganwadi Centre**

- 1) Population
  - i) 400-800 -one Anganwadi Centre
  - ii) 800-1600 -two AnganwadiCentres

- 2) Distance
  - One Km. from another Anganwadi Centre.
  - Availability of adequate land, building, water facilities, ease of access of pregnant women & children besides, maximum travel distance not being more than 5km in case of urban area, 3km in rural & 1.5 km in tribal areas for the AWWs.
  
- 3) No. of beneficiaries –Pregnant, Lactating women and children in the age of 0-6 years (Children in the age group of 0-2 ½ years as beneficiaries and 2 ½ to 6 years for attending Anganwadi Centre) – 40 Nos.

The applicants should address to the Child Development Project Officer of respective Project/ Taluka, the survey done of the area and the Numbers of Beneficiaries found should be 40 Nos. in the total populations of not less than 400 Nos.( which is not covered by any other AWC)

The application along with the Survey is then forwarded to the Directorate which is further submitted to the Government of India for approval and Sanction.If found feasible the Centre may be opened after advertising in the local dailies for the post of Anganwadi Workers and Anganwadi Helpers.

### **3 . PRADHAN MANTRI MATRU VANDANA YOJANA**

Providing partial compensation for the wage loss in terms of cash incentives so that the women can take adequate rest before and after delivery of the first living child.

The cash incentive provided would lead to improved health seeking behavior amongst the Pregnant Women and Lactating Mothers(PW&LM).

#### **Target beneficiaries**

All pregnant Women and Lactation Mothers, excluding PW&LM who are in regular employment with the Central Government or the State Governments or PSUs or those who are in receipt of similar benefits under any law for the time being in force.

All eligible Pregnant Women and Lactating Mothers who have their Pregnancy on or after 01.01.2017 for first child in family.

The date and stage of pregnancy for a beneficiary would be counted with respect to her LMP date as mentioned in the MCP card.

#### **Case of Miscarriage/Still Birth:**

- i) A beneficiary is eligible to receive benefits under the scheme only once.
- ii) In case of miscarriage/still birth , the beneficiary would be eligible to claim the remaining installment(s) in event of any future pregnancy.
- iii) Thus, after receiving the 1<sup>st</sup> installment, if the beneficiary has a miscarriage, she would only be eligible for receiving 2<sup>nd</sup> and 3<sup>rd</sup> installment in event of future pregnancy subject to fulfillment of eligibility criterion and conditionalities of the scheme. Similarly if the beneficiary has a miscarriage or still birth after receiving 1<sup>st</sup> and 2<sup>nd</sup> installment, she would only be eligible for receiving 3<sup>rd</sup> installment in event of future pregnancy subject to fulfillment of eligibility criterion and conditionalities of the scheme.

#### **Case of Infant Mortality:**

A beneficiary is eligible to receive benefits under the scheme only once. That is, in case of infant mortality she will not be eligible for claiming benefits under the scheme, if she has already received all the installment of the maternity benefit under PMMVY earlier.

Pregnant and Lactating AWWs/AWHs/ASHA may also avail the benefits under the PMMVY subject to fulfillment of scheme conditionalities.



**Benefits under PMMVY**

Cash incentives in three installments i.e first installment of Rs 1000/- on early registration of pregnancy at the Anganwadi Centre (AWC)/ approved Health facility as may be identified by the respective administering State/UT, second installment of Rs.2000/- after six months of pregnancy on receiving at least one ante-natal check-up(ANC)and third installment of Rs 2000/-after child birth is registered and the child has received the first cycle of BCG,OPV,DPT and Hepatitis-B, or its equivalent/substitute.

The eligible beneficiaries would receive the incentive given under the JananiSurakshaYojna (JSY) for institutional delivery and the incentive received under JSY would be accounted towards maternity benefits so that on an average a woman gets Rs6000/- .

**Conditionalities and installments**

PW & LM shall receive a cash benefit of Rs 5000/- in three installments at the following stages as specifies in the tablet given below:

<b>Conditionalities and Installments</b>		
<b>Installment</b>	<b>Conditions</b>	<b>Amount</b>
First Installment	Early Registration of Pregnancy	Rs1,000/-
Second Installment	Received at least one ANC (can be claimed after 6 months of pregnancy)	Rs 2000/-
Third Installment	i. Child Birth is registered ii. Child has received first cycle of BCG,OPV,DPT and Hepatitis-B itsits equivalent/substitute	Rs 2000/-

The eligible beneficiaries would receive the remaining cash incentives as per approved norms towards the Maternity Benefit under JSY after institutional delivery so that on an average, a woman will get Rs 6000/-

#### **4. SCHEME FOR ADOLESCENT GIRLS (SAG) previously named RAJIV GANDHI SCHEME FOR EMPOWERMENT OF ADOLESCENT GIRLS (RGSEAG) – “SABLA”**

Empowering adolescent girls of age group 11-14 years with focus on out-of-school girls by improvement in their nutritional and health status and upgrading various skills like home skills, life skills and vocational skills.

Equipping the girls on family welfare, health hygiene etc. and information and guidance on existing public services along with aim to mainstream out of school girls into formal or non-formal education.

##### **Approach:**

Respective Anganwadi Worker in the Anganwadi Centre in the area.

##### **Eligibility:**

Meant for Adolescent girls at age group of 11-14 years with focus on out-of-school girls are covered in both the Districts.

##### **Financial assistance:**

An integrated package of services would be provided to AGs:-

- i. Nutrition provision (600 calories, 18-20 gms. of protein and micronutrients @ Rs. 9.5 per beneficiary per day for 300 days in a year and 25 days in a month).
- ii. IFA supplementation,
- iii. Health check-up and Referral services,
- iv. Nutrition & Health Education (NHE),
- v. Counseling/Guidance on family welfare, ARSH, child care practices and home management,
- vi. Life Skill Education and accessing public services,

## **5. CHILD PROTECTION SERVICES/INTEGRATED CHILD PROTECTION SCHEME (ICPS)/CPS:**

This is a Centrally Sponsored Scheme it aims to create a protective environment for children by improving regulatory frameworks, strengthening structures and professional capacities at national, state and district levels so as to cover all child protection issues and provide child friendly services at all levels.

**Approach:** Directorate of Women & Child Development, Panaji-Goa.

**Eligibility:** Meant for Children in Conflict with Law as well as Children in Need of Care and Protection as defined under J.J. Act 2015, not limited to children from at risk families, migrant families, families in extreme poverty, children affected by HIV/AIDS, orphans, child drug abusers, child beggars, sexually exploited children, children of prisoners, street and working children, etc in urban and semi-urban areas..

**Financial assistance:** the Scheme provides for annual Grant in Aid (recurring and non-recurring) for maintenance of Child Care Institutions (including Children Homes, Specialised Adoption Agency, Observation Home, Special Home, Open Shelters, etc), in a sharing ratio of 60 (Central Share): 30 (State Share):10 (NGO Share)

The Scheme also provides financial assistance to set up Service Delivery Structures (such as District Child Protection Units, State Child Protection Society, State Adoption Resource Agency, etc), in a 60 (Central): 40 (State) sharing ratio. As well as Honorarium to Statutory Support Structures such as Child Welfare Committee and Juvenile Justice Board.

## **6. WORKING WOMEN'S HOSTEL:**

The objective of the scheme is to promote availability of safe and conveniently located accommodation for working women, with day care facility for their children, wherever possible, in urban, semi urban, or even rural areas where employment opportunity for women exist. The scheme is assisting projects for construction of new hostel buildings, expansion of existing hostel buildings and hostel buildings in rented premises.

### **Benefits**

- Construction of building for Working Women Hostel
- Financial assistance for hostels to be run in rented premises. Amount of rent shall be assessed by the State PWD/ District Collector
- One-time non-recurring grant at the rate of Rs. 7500/- per inmate will be released to the States at the time of commencement of the hostel for purchase of furniture(including bed, table, chair, almirah etc.) and furnishings.

The following agencies/ organisations can apply assistance under the scheme: (i) State Government agencies including Women Development Corporations, Women Finance Corporations etc. (ii) Urban Municipal Bodies including Cantonment Boards (iii) Panchayati Raj Institutions (iv) SHGs (Self Help Groups) (v) Recognized Colleges/ Universities (vi) Civil Society Organisations having proven track record of working in the fields of women's welfare/ social welfare/ women's education subject to the condition that such organization is registered under the Indian Societies Registration Act, 1860 or any relevant State Act; Public Trusts registered under any law for the time being in force, and Co- operative institutions.

## **7. “SAKHI” One Stop Centre**

The Ministry of Women & Child Development has launched the One Stop Centre Scheme (OSC) with the following Objectives;

(i) To provide integrated support and assistance to women affected by violence, both in private and public spaces under one roof. (ii) To facilitate immediate, emergency and non-emergency access to a range of services including medical, legal, psychological and counselling support under one roof to fight against any forms of violence against women.

### **Eligibility Criteria**

Women facing physical, sexual, emotional, psychological and economic abuse, irrespective of age, class, caste, education status, marital status, race and culture will be facilitated with support and redressal. Aggrieved women facing any kind of violence due to attempted sexual harassment, sexual assault, domestic violence, trafficking, honour related crimes, acid attacks or witch-hunting who have reached out or been referred to the OSC

The temporary One Stop Centre is set up at Forensic Department of Goa Medical College is functioning efficiently since November, 2015 and NGO Bailalcho Ekvott was authorized to set up and operationalize the One Stop Centre South Goa since November 2019 at Junta Quarters Pajifond Margao at South Goa District.

## **8. Universalisation of Women Helpline 181 (WHL)**

The Ministry of Women & Child Development has exclusively designed the Universal of Women Helpline Scheme of to support women affected by violence, both in private and public spaces, including in the family, community, workplace etc.

The objectives of the Scheme are: To provide toll-free 24-hours telecom service to women affected by violence seeking support and information. To facilitate crisis and non-crisis intervention through referral to the appropriate agencies such as police/Hospitals/Ambulance services/District Legal Service Authority (DLSA)/Protection Officer (PO)/OSC.

To provide information about the appropriate support services, government schemes and programmes available to the woman affected by violence, in her particular situation within the local area in which she resides or is employed.

**GVK EMRI** is authorized by the Government to install the Universal Women Helpline 181 at Goa Medical Hospital, Bambolim – Goa since September, 2018.

## **9. State Resource Center for Women**

Government is pleased to nominate Centre for Women's Studies, Goa University to establish the Goa State Resource Centre for Women (SRCW) under National Mission for Empowerment of Women (NMEW).

The main objective of the Goa State Resource Centre for Women is to work for holistic empowerment of women in the State cutting all sectors. State Resource Centre for Women will regularly review and evaluate existing policies, programs and legislations impacting women and bring suitable recommendations before the Goa State Mission Authority (GSMA) and National Resource Centre for Women (NRCW) for suitable measures.

The Scheme NMEW will be implemented in the States /UTs with 100% Central funding as a central sector scheme.

## **10. Swadhar Greh**

Ministry of Women & Child Development has introduced the Swadhar Greh Scheme with effect from 1/1/2016 by merging the earlier two schemes viz: 'Swadhar' and 'Short Stay Homes'. This scheme targets the women victims of unfortunate circumstances who are in need of institutional support for rehabilitation so that they could lead their life with dignity.

### **Objectives**

- a) To cater to the primary need of shelter, food, clothing, medical treatment and care of the women in distress and who are without any social and economic support.
- b) To enable them to regain their emotional strength that gets hampered due to their encounter with unfortunate circumstances.
- c) To provide them with legal aid and guidance to enable them to take steps for their readjustment in family/society.
- d) To rehabilitate them economically and emotionally.
- e) To act as a support system that understands and meets various requirements of women in distress.
- f) To enable them to start their life afresh with dignity and conviction.

### **Implementing Agencies**

Any of the following agencies/organizations can seek assistance under the Scheme

- State Government agencies including Women Development Corporations established by the State Governments
- Central or State autonomous bodies
- Municipal bodies
- Cantonment Boards
- Panchayati Raj Institutions and co-operative institutions
- Departments of Women and Child Development/Social Welfare of the State Governments which may construct Swadhar Greh and run them on their own or lease them to organization(s) having requisite experience for such period as deemed fit, for managing the operations under this scheme.
- Public Trusts registered under any law for the time being in force.
- Civil Society Organizations such as NGOs etc. having proven track record of working in the fields of women's welfare/social welfare/women's education subject to the condition that such organization is registered under the Indian Societies Registration Act, 1860 or any relevant State Act.

### **Components/Services**

- Construction grant for construction of the building will be admissible to State Governments, Municipal Corporations, Cantonment Boards and Panchayati Raj Institutions only. Land for this purpose is to be provided by the implementing agency free of cost.
- Rent for Swadhar Greh, if run in a rented building.
- Assistance for recurring and non recurring expenditure for management of Swadhar Greh
- Provision for food, shelter, clothing, medical care, pocket expense for residents and children
- Provision of counseling, legal aid, vocational training and guidance.



## **11. National Creche Scheme**

National Creche Scheme for the Children of Working Mothers aims to make a significant impact on the Early Childhood Care Services for Children up to 6 years of age in the country. Under this scheme grants are released to functional creches in the state to provide integrated package of the services like daycare facilities including Sleeping facilities, early stimulation for children below 3 years and pre-school education for 3 to 6 years, supplementary nutrition, growth monitoring, health Check-up and immunization.

# **National Nutrition Mission**

The Ministry of Women and Child Development Government of India, has setup National Nutrition Mission(NNM) to address the issue of Malnutrition in a time bound manner and to ensure convergence with various programmes, incentivize states/UTs for achieving goals; IT enabled Real time Monitoring (ICT-RTM) by using smart phones and tablets; evaluation ;weighing efficiency and making nutrition visible; community mobilization awareness advocacy; IEC, JanAndolan to educate the people on notional aspects, on line course on nutrition for children, Nutrition message from folk songs and songs and songs on Wash ,sending messages on nutrition and also creating ring tones ,yoga for children at AWC's ; Strengthening human resource; measuring height and length of children below 6 years of age ,etc.

To address the problem of malnutrition the focus of NNM on the first 1000days of the child, which includes the nine months of pregnancy,six month of exclusive breastfeeding and the period from 6 months of 2 years to ensure focused intervention s on addressing under nutrition .Besides increasing the birth weight ,it will help to reduce both infant mortality Rate (IMR) and maternal mortality Rate (MMR). Additional one year of sustained intervention (Till the age of 3 years) would ensure that the grins of the first 1000days are consolidated. Attention is also given on children in the age group of 3-6 years for their overall development through the platform of the Anganwadi centers (AWCs).One such initiative under the NNM is to promote behavior change among the communities and to improve maternal and child nutrition is to organize community based events in a structured way.

## STATE AWARDS FOR WOMEN AND CHILDREN

Sr. No.	Name of the Award	Meant for	Award	Approach	Format
1.	State Award to two Anganwadi Workers under Integrated Child Development Services (ICDS) Schemes.	Exemplary performance of the Anganwadi Workers in improving the cover age and quality of services to children and pregnant & lactating mothers under the ICDS Scheme and contribution towards implementation of their programmes/schemes of central/state Government/local bodies	Each Cash Award of ₹5000/- and a citation	Recommendations will be made by District/Block level PRIs, MLAs, MPs, Women's Organisation, CDPO/District Programme Officer of ICDS Scheme or District Collector put forward to Scrutiny Committee.	
2.	Goa Village & Municipal Child Committee Grants and Awards 2014 (GVMCCGS)	Best performing Village/ Municipal Child Committee one in each of the Taluka.	Cash Award of Rs,10,000/-	Directorate Of Women And Child.	Format available at the time of release of press Note
3.	Rakshak Puraskars	Any person who has shown exceptional courage, especially in adverse circumstances or otherwise in coming to aid, protecting or helping beyond the call of duty, the victims or in dealing with the victims of any type of violence, attack or harassment against women and girls at home, in the workplace and everywhere in the public domain and has shown their respect and dignity to women in society in the State of Goa	Only two persons in the State of Goa, consisting of a scroll/citation and cash prize of Rs.20,000/- each. To be conferred on Independence day i.e. 15 <sup>th</sup> August of every year from 2015.	Social Welfare Officer in the Dte. of Women & Child Development	Format available on the website of the Directorate
4.	Veerjyoti Puraskars	Any woman or girl who has shown exceptional	For two persons in the State of	Social Welfare	Format

		bravery and courage, especially in adverse circumstances against any type of atrocities, violence and/ or harassment against them or against any other women or girl at home, in the workplace and everywhere in the public domain and has fought for their respect and dignity in society in the State of Goa.	Goa, consisting of a scroll/citation and cash prize of Rs.20,000/- each. To be conferred on Republic day i.e. 26 <sup>th</sup> January of every year from 2016.	Officer in the Dte. of Women & Child Development	available on the website of the Directorate
5.	National Award to Anganwadi Worker (One) under Integrated Child Development Services(ICDS) Scheme	For Exemplary performance of the Anganwadi Workers in improving the coverage and quality of services to children and pregnant & lactating mothers under the ICDS Scheme and contribution towards implementation of their programmes/schemes of central/state Government/local bodies	Cash Award of ₹25000/-and a citation	Nominated by the State Government among the awardees selected for the State level Awards.	

## CENTRAL AWARDS TO WOMEN AND CHILDREN

Sr. No.	Name of the Award	Meant for	<u>Award</u>	Approach	Format
1	National Awards for Child Welfare	<p><b><u>For Institutions</u></b> Institutions should be those that are not entirely Govt. funded. They could be Govt. Aided or otherwise. The institutions should have been in the field of child welfare for some years and should have, to their record, a good performance in the field. The branches of institutions working independently will also qualify for selection for the award. The selection will be made solely on the basis of quality of performance and the number of children served by the institution.</p> <p><b><u>For Individuals</u></b> The individuals to be selected for the award should have worked for the cause of children for some years. Paid officers of the Institutions will not be eligible for selection. The sole basis of selection will be the quality of work performed by the individual for the cause of children and its significance of the cause.</p>	<p>Awards will be announced on Universal Children's Day – 14<sup>th</sup> November every year and will be given away in New Delhi on a date and time convenient to the President of India.</p> <p><b>Award to each institution shall consist :-</b> (i) A cash prize of Rs. 3,00,000/- (ii) A Citation.</p> <p><b>Award for each individual shall consist of:-</b> (i) A Cash prize of Rs. 1,00,000/- (ii) A citation.</p>	<p>The Directorate of Women &amp; Child Dev. Upon publication of advertisement on local newspapers inviting applications in prescribed form i.e. in the month of June-July of every year</p>	Format available at the time of publication
2	Rajiv Gandhi ManavSeva Award for service to children	<p>Individuals who make outstanding contribution in the fields of Child Development, Child Protection and Child Welfare.</p> <p>Individual should work for the cause of children for over 10 years. Paid Officers of</p>	<p>i) A cash prize of Rs. 1 lakh to each awardee; and ii) A citation to each awardee.</p>	<p>The Directorate of Women &amp; Child Dev. Upon publication of advertisement on local newspapers inviting applications in</p>	Format available at the time of publication

		the Institutions will not be eligible for selection and the sole basis of the selection will be quality of work performed by the individual for the cause of children and its significance for the cause.		prescribed form once every year	
3	National Awards for Bravery for Children	Children between the age of 6 and 18 years are entitled. Nomination in respect of the bravery deed occurred between July of the previous year to June of the current year and should be recommended by any two authorities i.e. 1) Principal/Headmaster of school in which the applicant is studying o Had of Panchayat/ ZillaParishad. 2) General Secretary President of the State Council for Child Welfare. 3) Collector/DM/Govt. Official of equivalent rank. 4) Supdt. Of Police of the area of Police Official of higher rank.	The recipient of the coveted 'BHARAT AWARD' (instituted in 1987 for the most extraordinary act of bravery) receives a Gold Medal, a Citation and a Cash Award. The other awardees receive a Silver Medal, a Certificate and a Cash Award. Gifts are given by philanthropic organizations.	Publicity is given though the leading newspapers of the country, All India Radio and DoordarshanKendras.	Format available at the time of publication
4	National Child Award for Exceptional Achievement	i) Children of the age group of 4 to 15 years with exceptional abilities unusual talent and exceptional achievement in any field including academics, arts, culture and sports, etc. ii) Tributes/traits claimed to be possessed should be reported in the Press or have been tested by experts in the field and subject the claim to an objective test	<b>Award will be announced on 14<sup>th</sup> November each year and will be given in New Delhi.</b> <b>(a) Gold Medal – 1</b> i) Cash prize of Rs.20,000/- ii) Citation and Certificates and Gold Medal <b>(b) Silver Medals – 35</b>	Publicity is given though the leading newspapers of the country.  Social Welfare Officer in the Dte. of Women & Child Development.	Format available at the time of publication

			<p>i) Award money @ Rs.10,000/- for each awardee,</p> <p>ii) Citation and certificate for each awardee, and</p> <p>iii) Silver Medal for Each awardee.</p>		
<b>5</b>	National Award to Anganwadi Worker ( one ) under Integrated Child Development Services (ICDS) Scheme	For exemplary performance of the Anganwadi Workers in improving the coverage and quality of services to children and pregnant & lactating mothers under the ICDS Scheme and contribution towards implementation of their programmes/schemes of central/State Governments/local bodies.	Cash Award of Rs. 25,000/- and a citation.	Nominated by the State Government from among the awardees selected for the State level Awards	
<b>6</b>	“Nari Shakti Puraskars”	Award to recognize the efforts made by women and institutions in rendering distinguished services for the cause of women especially vulnerable and marginalized women.	<p>11 Institutional Awards – each cash prize of Rs.2.00 lakhs and a citation.</p> <p>09 Individual Awards – each cash Prize of Rs. 1.00 lakh and a citation.</p>	<p>Publicity is given through the leading newspapers.</p> <p>Social Welfare Officer in the Dte. of Women &amp; Child Development</p>	<p>Format available at the time of release of advertisement in the Directorate and on Ministry web site.</p> <p><a href="http://www.wcd.nic.in">http://www.wcd.nic.in</a></p>

## **GIST OF ACTS & RULES FOR WOMEN & CHILD**

- The Juvenile Justice (Care & Protection of Children) Act, 2000 and Amendment Act 2006 (Published in Official Gazette in Sr. I No.10 dated 7/6/2001 vide Notification No. 10/4/99-LA (Vol. III) dated 30/3/2001)
- The Goa State Commission for Women Act, 1996
- The Goa Children's Act, 2003 (18 of 2003)
- The Prohibition of Child Marriage Act, 2006 (Central Act No. 2007)
- The Immoral Traffic (Prevention) Act, 1956
- The Probation of Offenders Act, 1958 (20 of 1958)
- The Protection of Women from Domestic Violence Act, 2005 (No. 43 of 2005)
- The Commission for Protection of Child Rights Act, 2005
- The Goa Dowry Prohibition Act, 1961
- The Protection of Children from Sexual Offences Act, 2012
- The Sexual Harassment of Women at workplace (Prevention, Prohibition and Redressal) Act, 2013
- The Goa State Commission for Women Rules 1997
- The Goa State Commission for Children's Rules 2004
- The Goa Children (Child Labour, Vigilance Officer, Task Force, Victim Assistance Unit and other Authorities Rules, 2004)
- The Goa Children's (Court) Rules, 2004
- The Goa Children's Home Rules, 2004
- The Prohibition of child Marriage Rules 2010
- The Goa Probation of Offenders Rules 1993
- The Protection of Women from Domestic Violence Rules, 2006
- The Commission for Protection of child Rights Rules
- The Goa dowry Prohibition Rules, 1998
- The Goa Protection of Children from Sexual Offences, Rules, 2012
- Goa State Rules for Juvenile Justice Board 2013



<b>Complaint Heading Mechanism (CHM)</b>	
Where to Lodge a Complaint	<ul style="list-style-type: none"> <li>• In person or post at the DWCD office in Panaji</li> <li>• Tel: 0832 2426112/2235308</li> <li>• Email- <a href="mailto:dir-wcd.goa@nic.in">dir-wcd.goa@nic.in</a></li> <li>• Every Tuesday from 10:00 to 13:00 hrs PGO will be available to receive and hear the public Grievances</li> </ul>
Contact Details of Director and Public Grievance Officer (PGO)	PGO Designation : Director, DWCD <ul style="list-style-type: none"> <li>• Tel: 0832 2426112/2235308</li> <li>• Email- <a href="mailto:dir-wcd.goa@nic.in">dir-wcd.goa@nic.in</a></li> </ul>
Acknowledgement of complaints	<ul style="list-style-type: none"> <li>• Complaints received in person/telephone will be acknowledged instantly</li> <li>• Complaints received through email will be acknowledged within 1 day</li> </ul>
Time for resolution of complaint	Within 30days from the date of receipt of complaint
Escalation of complaints	In case the complaint is not resolved in 30 days time or the resolution is not to the satisfaction of the complaint, the same can be escalated to Director DWCD for review
Time for resolution complaint after escalation	Within 15 days from the date of escalation

**Services to be notified under the Provisions of the Goa (Right of Citizens to Time Bound Delivery of Public Services) Act, 2013:”**

Following services are identified to be notified as public service under section 4 of the Goa (Right of Citizens Time –Bound Delivery of Public Services) Act, 2013

Sr. No.	Name of the Service	Designated Officer	Time Limit in working days	1 <sup>st</sup> Appellate Authority
1	Registration of institution under Rule 71 of the Goa Juvenile Justice (Care and Protection of Children) Rules, 2013	Submission of application to Director of Women & Child	3 days	Director of Women and Child Development
		Forwarding the application to the S.P., collector and calling	2 days	Director of Women and Child

		the report from the Project Officer			Development
		Submission of report to Director of Women & Child	S.P. of the District	15 days	Inspector General of Police
		Submission of report to Director of Women & Child	Additional Collector of the District	15 days	Collector of the District
		Submission of report to Director of Women & Child	Probation Officer	15 days	Director of Women & Child
		Submission of report to the Government	Director of Women & Child	7 days	Secretary of Women & Child
2	Completion of Enquiry by J.J.B		Chairman , J.J.B	4 months (as provided under section 14 of Juvenile Justice care & Protection of Children Act, 2000 )	Secretary of Women & Child
3	Completion of enquiry by Child welfare Committee		Chairman, C.W.C Committee	4 months (as provided under section 33 of Juvenile Justice care & Protection of Children Act, 2000 )	Secretary of Women & Child
4	Submission of Charge sheet against the Juvenile		Investigation Officer of the respective Police Station	3 months *	S.P. of the District

\*As decided by the Hon'ble High Court of Bombay on 6<sup>th</sup> Aug 2003 in the case of Rajeev Shankarlal Parmar v/s Officer Incharge of Police (Cri L. J. 452)