



Government of Goa
Directorate of Women and Child Development, Panaji Goa.

APPOINTMENT ON CONTRACT BASIS

Fresh applications are invited from prospective candidates for filling up the below mentioned temporary posts on contract basis for the District Child Protection Unit (DCPU –North & South), State Adoption Resource Agency (SARA) & State Child Protection Society (SCPS) for a period of 01 year which will be further extended as per the essentiality under the administrative control of Directorate of Women & Child Development, Panaji in the premises of the **Directorate of Women and Child Development, Old Education Department Bldg., 2nd Floor, 18th June Road, Panaji, Goa in addition to the posts advertised on 18/12/2022.** The details of posts are as follows:

Sr. No.	Name of the post	Consolidated pay per month	No. of posts
1	District Child Protection Officer	Rs. 44,023/-	01
2	Legal cum Probation Officer	Rs. 27,804/-	01
3	Counselor	Rs. 18,536/-	01
4	Data Analyst	Rs. 18,536/-	01

Applications will be accepted in the Department from 09/01/2023 to 20/01/2023 between 10:00 a.m. to 3:00 p.m. daily (Lunch break 1:15 p.m. to 2:00 p.m.).

Prescribed application form and detail advertisement alongwith essential and desirable qualification of the posts must be downloaded from the Department website www.dwcd.goa.gov.in.

If no response received from the candidates, in view of this advertisement, the posts will be filled from the response received from candidates in view of the advertisement advertised on 18/12/2022.



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Sr. No.	Name of the post	Consolidated pay per month	No. of posts	Qualification
1	District Child Protection Officer	Rs. 44,023/-	01	1. Post Graduate degree in Social Work /Sociology/ Child Development/Human Rights Public Administration/ Psychology/ Psychiatry/ Law/ Public Health / Community Resource Management from a recognized University. 2. At least 3 years of experience of working with the Govt./Non- Government Organization in Documentation, training & Capacity Building, Project formulation/ implementation, monitoring and supervision preferably in the field of Women & Child Development/ Social Welfare. 3. Proficiency in Computers. 4. Knowledge of Konkani. 5. Age not exceeding 45 years.
2	Legal cum Probation Officer	Rs. 27,804/-	01	1. LLB from recognized university. 2. Experience of at least 2 years of working with Govt. / NGO / Legal matters preferably in the field of Women & Child Rights. Good understanding of Women & Child Rights & Protection issues. 3. Knowledge of Konkani. 4. Age not exceeding 45 years.
3	Counselor	Rs. 18,536/-	01	1. Graduate in Social Work /Sociology/Psychology/ Public Health/ Counselling from a recognized university. OR PG Diploma in Counselling and Communication. 2. At least 1 year of working experience with the Govt./NGO preferably in the field of Women & Child Development. 3. Proficiency in Computer. 4. Knowledge of Konkani. 5. Age not exceeding 45 years.
4	Data Analyst	Rs. 18,536/-	01	1. Graduation in Statistics / Mathematics / Economics / Computer (BCA) from a recognized University. 2. Weightage for work experience candidate. 3. Proficiency in Computer. 4. Knowledge of Konkani. 5. Age not exceeding 45 years.

1. Interested candidates fulfilling the educational qualifications prescribed for the above posts with the valid certificates of qualification, computer literacy certificate, experience certificate, **15 years Residential Certificate of the State of Goa**, Valid Employment Card, Birth Certificate issued by Competent Authorities may submit his / her application in the prescribed proforma and submit the application to the Director of Women and Child Development, 2nd Floor, Old Education Building, Panaji Goa on or before 20/01/2023 by 3:00 p.m. Applications will be accepted in the Department from 09/01/2023 to 20/01/2023 between 10:00 a.m. to 3:00 p.m. daily (Lunch break 1:15 p.m. to 2:00 p.m.). No TA/DA will be paid either for appearing for the written test, interview or joining the post. The merit list (wait list) shall be kept valid for one year.
2. Incomplete applications not in prescribed form and application received after the stipulated date & time shall be summarily rejected.
3. If no response received from the candidates, in view of this advertisement, the posts will be filled from the response received from candidates in view of the advertisement advertised on 18/12/2022.
4. The appointing Authority reserves the right to device methods of selection of candidates for the post based on merit.
5. The selected candidates shall be required to join duty with immediate effect.

Application Proforma for temporary posts in Directorate of Women & Child Development,
Panaji-Goa.

(No Documents to be submitted with the application)

To,
The Director,
Directorate of Women and Child Development,
Panaji Goa.

Affix passport
size photograph

Sub: Application for the post of _____

1. Name: - (In block letters): _____
2. Date of Birth: _____
3. Age as on date (YY/MM) : _____
4. Gender (Male / Female): _____
5. Marital status: _____
6. Address for correspondence (In block letters) : _____

7. Constituency: _____
8. Contact No.: _____
9. Employment Exchange Reg. No. _____
10. Residence Certificate No: _____ valid upto _____

11. Educational Qualifications:

Sr. No.	Degree / Diploma / certificate	Month & year of passing	Name of Board / University	% achieved
1	2	3	4	5

(Note: May attach additional sheets, if required)

12. Work experience in the field:

Sr. No.	Place of work	Post held	Date		Period
			From	upto	
1	2	3	4	5	6

(Note: May attach additional sheets, if required)

DECLARATION

I _____ son/daughter/wife of _____ hereby state that the contents of the application are true to my own knowledge and I possess the requisite qualification and other mandatory documents for the post. I understand that in the event of particulars or information given herein being found false or incorrect, my candidature for the requirement is liable to be **REJECTED OR CANCELLED EVEN AFTER SELECTION.**

Place _____

Dated: _____

Signature of the candidate
Name:-